

13 May 2019

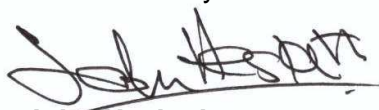
Dear Councillor

You are summoned to the Annual Meeting of the Parish Council which will be held on **Thursday 16 May 2019** at **7.30 p.m. at Menheniot Old School PL14 3RA** when your presence is requested.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully



**John Hesketh**

Clerk to the Council

Minute	Agenda Items
40/2019	<b>Chairman's Welcome</b>
41/2019	<b>Election of Chair Election of Vice Chair Appointment of Council Officers</b>
42/2019	<b>Apologies for Absence</b>
43/2019	<b>Members' Declarations</b> A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.  B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.  C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.  D. Dispensations – Members to consider any written requests for dispensations.
44/2019	<b>Public Participation</b> Members of the public are invited to address the Council. (15 minutes) Report from Cornwall Councillor Phil Seeva
45/2019	<b>Minutes of Meeting</b> Councillors will be asked to AGREE to accept the following minutes as a true and accurate record. 21 April 2019.
46/2019	<b>Planning Matters</b> A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Reference: PA19/02756  
 Location: Cartuther Barton Horningtops Liskeard Cornwall PL14 3PS  
 Proposal: Listed Building Consent for the conversion of existing listed barn to form two dwellings, conversion of existing barn as single dwelling together with associated works.

Ref: PA19/02946  
 Location: Oakleigh Cottage Tregondale Menheniot Liskeard Cornwall PL14 3RG  
 Proposal: Alterations and extension to dwelling with the demolition of the garage / utility/ WC, with associated works

B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.

C Planning applications approved by Cornwall Council. None.

D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.

**47/2019**

**Financial Matters**

A Accounts for Payment – Schedule 2018/19 - Members are to consider the payment schedule and agree payment.

Date	Payee	Description	CQ	£
16/05/2019	ICO	Data protection fee	1882	40.00
16/05/2019	Rob Craig	Ground maintenance	1883	640.00
16/05/2019	John Hesketh	Expenses	1884	91.75
16/05/2019	Came & Co	Insurance	1885	585.47
30/05/2019	John Hesketh	Salary		
30/05/2019	HMRC	PAYE		
All cheque payments today				£ 1,357.22

B Direct Bank Payment & Receipts. For information.

Date	Payee	Description	Pay	£
01/04/2019	South West Water	Water Allotments	DD	24.41
08/04/2019	EDF	Electricity supply	DD	95.01
02/04/2019	Lloyds Bank	Cash withdrawl	DC	200.00
29/04/2019	Cartridgesave	Printer supplies	DC	50.47
03/04/2019	TSO Host	Web hosting	DC	41.99
				£ 411.88

**Bank Receipts Schedule**

Date	Payer	Description	£
09/04/2019	Lloyds Bank	Interest	1.04
08/04/2019	Cornwall Council	Precept & CTS	10432.68
All bank receipts this period			£ 10,433.72

C Bank Reconciliation.

*This report may be viewed on the council's website*

D A councillor will be invited to review bank payments from the previous month

E Councillors will be asked to approve the Council's Annual Governance & Accountability Return 31 March 2019 and receive a commentary from the auditor.

	Section 1 The Annual Governance Statement Section 2 The Accounting Statement
<b>48/2019</b>	<b>Councillors' Reports</b> A Cllr Tony Ball Will present a proposal to purchase and install a defibrillator at Merrymeet.  B Cllr Tony Clarke Will present a report on repairs to playground equipment at Menheniot.
<b>49/2019</b>	<b>Chair's Agenda Items</b> A Neighbourhood Development Plan. Progress report.  B Community Governance Review Update on the Working Group meeting held on 24 April 2019, including matters arising from the Annual Parish Meeting held on 9 May 2019.  C Community Safety Proposed speed limit in village centre.  D Menheniot Sports Association Proposal to reduce height of trees adjacent to tennis courts.  E Abandoned cars Report on abandoned cars
<b>50/2019</b>	<b>Clerk's Administration</b> A Review of Grants & Donations Policy Clerk will present his review of the council's grants scheme with proposals. <i>This report may be viewed on the council's website</i>
<b>51/2019</b>	<b>Diary Dates</b> A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 20 June 2019, commencing at 7.30pm. The next Neighbourhood Plan meeting will be held at 7pm on 13 June 2019 at The Old School.
<b>52/2019</b>	<b>Meeting closed –</b>