

MENHENIOT PARISH COUNCIL

www.menheniotparish.org.uk

12 November 2016

Dear Councillor

You are summoned to a meeting of the Council which will be held on **Thursday 17 November 2016 at 7.30 p.m. at Menheniot Old School** when your presence is requested.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully



John Hesketh
Clerk to the Council

Minute	Agenda Items	Action
144/2016	Chairman's Welcome	
145/2016	Apologies for Absence	
146/2016	Members' Declarations A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda. B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent. C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. D. Dispensations – Members to consider any written requests for dispensations.	
147/2016	Public Participation Members of the public are invited to address the Council. (15 minutes)	
148/2016	Minutes of Meetings – Councillors will be asked to AGREE to accept the following minutes as a true and accurate record. 20 October 2016.	
149/2016	Matters Arising from the Minutes Reports back on these actions. A Sale of land at Ardmore, Hartmede 136/2016 (Clerk)	

	<p>B Tanya's Courage Trust: request for donation 138/2016 (All)</p> <p>C Hedge cutting at allotments 138/20016 (JT)</p>	
150/2016	<p>Councillors will be asked to consider grant applications from:</p> <p>A Menheniot Explorer Group</p> <p>B Menheniot Looe Cricket Club</p> <p>Reports and assessments circulated</p>	
151/2016	<p>Planning Matters</p> <p>A Members will be asked to consider the following applications: PA16/09695 Applicant: Miss Mary Wakeham Location: Menheniot Proposal: Install uPVC double glazed window to the exterior wall.</p> <p>PA16/09837 Applicant: Mr & Mrs D Latham Location: Horningtops Proposal: Conversion of vacant barn to dwelling for holiday letting.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.</p> <p>C Planning applications approved by Cornwall Council – Information only: 18.10.2016 PA16/07032 APPROVED Applicant: Mr And Mrs K Smith Location: Keyes Horningtops Liskeard Cornwall PL14 3QE Proposal: Proposed Garage/Workshop and Games Room</p> <p>17.10.2016 PA16/07933 APPROVED Applicant: Mr And Mrs Gillbard Location: Land At Great Trethew Cottages Horningtops Cornwall Proposal: Conversion of a redundant agricultural building to provide two holiday letting units and a single residential dwelling and the installation of a package treatment plant.</p> <p>07.11.2016 PA16/08641 APPROVED Applicant: Mr & Mrs Denis & Susan Wilkins Location: Lower Trevartha Road From Junction South Of Cutkive To Junction South Of Butterdon Mill Pengover Green PL14 3NJ Proposal: Proposed extensions to the north elevation and to the south elevation, demolition and new entrance door.</p> <p>07.11.2016 PA16/09060 Prior approval not required Applicant: Mr P Tyler Location: 5 Bowling Green Fourgates Menheniot Liskeard Cornwall Proposal: Remove the existing small rear extension and the erection of a wider extension extending the same distance as the existing.</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only: PA16/08575 Applicant: Mr James Bateman Location: Menheniot Proposal: Change of use from storage building to dwelling house. Decision: Planning permission required.</p> <p>E Planning Appeals: None</p> <p>F Liskeard Neighbourhood Plan</p>	

Councillor will be asked to approve inclusion of a note in the LNP that references Menheniot parish.

G Trehawke Solar Ltd. Councillor will be asked to support a negotiated community benefit arising from planning application PA16/08220.

152/2016

Financial Matters

A Accounts for Payment – Schedule 2016/17 – Period 7– Members are to consider the payment schedule and agree payment.

Payments Schedule		October 2016	Period	7
Date	Payee	Description	CQ	£
17/11/2016	R S Rowe	Allotment Rent	1646	£ 160.00
17/11/2016	A Clarke	Playground expenses	1647	£ 19.89
17/11/2016	Rob Craig	Ground maintenance	1648	£ 550.00
17/11/2016	Prydis	Payroll support	1649	£ 87.60
30/11/2016	John Hesketh	Salary	1650	£ 549.50
17/11/2016	Steve Moon	Toilet maintenance	1651	£ 1,670.49
All cheque payments today				£ 3,037.48

B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule		October 2016	Period	6
Date	Payee	Description	Pay	£
17/10/2016	EDF	Electricity	DD	£ 79.60
All bank payments this period				£ 79.60

Bank Receipts Schedule		October 2016	Period	6
Date	Payer	Description		£
09/09/2016	Lloyds Bank	Interest		£ 4.11
All bank receipts this period				£ 4.11

C Bank Reconciliation – This is to be circulated to members for approval.

D A councillor will be invited to review bank payments from the previous month.

E Menheniot Parochial Church Council Graveyards Committee

Following a meeting with the Parochial Church Council on 3 November, Cllr Easterbrook will update councillors (EE)

F New contract for grass cutting. Councillors will be asked to agree a tender process and timetable for applicants (report previously circulated)

G To approve the budget for 2017/2018 (report previously circulated)

H To approve the precept for 2017/2018 (report previously circulated)

153/2016

Environmental Matters

A Cllr Sally Kendall will update councillors about footpaths.

154/2016

Correspondence / Documents – not covered elsewhere on the agenda:

A Letter of thanks from Mrs Sue Wilkins

B Letter from Chris & Ruth James asking for £100 contribution towards carol singing event.

155/2016	Clerk's Administration A Local Council Awards Scheme. Councillors will be asked to approve the council's submission for accreditation for Foundation Status (report previously circulated)	
156/2016	Chair's Agenda Items A Councillors will receive a report on maintenance of the public toilets at East Road.	
157/2016	Closed Session A Presentation by Cllr Phil Seeva about his recent Code of Conduct training.	
158/2016	Diary Dates A The next Full Council Meeting is to be held at The Old School, Menheniot on Thursday 19 January 2017, commencing at 7.30pm.	
159/2016	Meeting closed –	