

# MENHENIOT PARISH COUNCIL

www.menheniotparish.org.uk

13 January 2017

Dear Councillor

You are summoned to a meeting of the Council which will be held on **Thursday 19 January 2017 at 7.30 p.m. at Menheniot Old School** when your presence is requested.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully



**John Hesketh**  
Clerk to the Council

Minute	Agenda Items	Action
1/2017	Chairman's Welcome	
2/2017	Apologies for Absence	
3/2017	Members' Declarations  A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.  B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.  C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.  D. Dispensations – Members to consider any written requests for dispensations.	
4/2017	Public Participation Members of the public are invited to address the Council. (15 minutes)	
5/2017	Minutes of Meetings –  Councillors will be asked to AGREE to accept the following minutes as a true and accurate record. 17 November 2016, 8 December 2016 and 5 January 2017.	
6/2017	Matters Arising from the Minutes  Reports back on these actions.	

	<p>A Hedge cutting at Hartmede and allotments (JT)</p> <p>B Maintenance of stiles (PS)</p> <p>C Public nuisance around Hartmeade (TC)</p>																																																								
7/2017	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised: none received.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. none received.</p> <p>C Planning applications approved by Cornwall Council – Information only:  21.11.2016 PA16/08220 APPROVED  Applicant: Trehawke Solar Ltd  Location: Land At Trehawke Barton Blunts Liskeard Cornwall PL14 3RH  Proposal: Variation of condition 11 attached to planning approval PA12/11024 (construction of solar photovoltaic park with attendant infrastructure) to allow the potential for the solar farm to operate until 2050</p> <p>25.11.2016 PA16/09695 APPROVED  Applicant: Miss Mary Wakeham  Location: 9 Mews Court Mine Hill Menheniot Liskeard Cornwall  Proposal: Install uPVC double glazed window to the exterior wall.</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only: None.</p> <p>E Planning Appeals: None</p> <p>F Cornwall Planning Partnership. Report from Clerk.</p> <p>G Pre Application Protocol  Councillors will be asked to adopt guidelines that will set out how it may manage applications for advice prior to a planning application being submitted (report previously circulated)</p> <p>H Update on Planning Application PA16/10387 Mr Callum Campbell.</p>																																																								
8/2017	<p>Financial Matters</p> <p>A Accounts for Payment – Schedule 2016/17 – Period 9– Members are to consider the payment schedule and agree payment.</p> <table border="1"> <thead> <tr> <th colspan="2">Payments Schedule</th> <th>Dec 2016</th> <th>Period</th> <th>9</th> </tr> <tr> <th>Date</th> <th>Payee</th> <th>Description</th> <th>CQ</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>19/01/2017</td> <td>Rob Craig</td> <td>Maintenance</td> <td>1662</td> <td>£ 55.00</td> </tr> <tr> <td>19/01/2017</td> <td>Jerry Tucker</td> <td>Cable lead</td> <td>1663</td> <td>£ 11.08</td> </tr> <tr> <td>19/01/2017</td> <td>John Hesketh</td> <td>Expenses</td> <td>1664</td> <td>£ 38.50</td> </tr> <tr> <td>19/01/2017</td> <td>Prydis</td> <td>Payroll processing</td> <td>1665</td> <td>£ 87.60</td> </tr> <tr> <td>31/01/2017</td> <td>John Hesketh</td> <td>Salary</td> <td>1666</td> <td>£ 586.58</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4">All cheque payments today</td> <td>£ 778.76</td> </tr> </tbody> </table> <p>B Direct Bank Payment &amp; Receipts. For information.</p>	Payments Schedule		Dec 2016	Period	9	Date	Payee	Description	CQ	£	19/01/2017	Rob Craig	Maintenance	1662	£ 55.00	19/01/2017	Jerry Tucker	Cable lead	1663	£ 11.08	19/01/2017	John Hesketh	Expenses	1664	£ 38.50	19/01/2017	Prydis	Payroll processing	1665	£ 87.60	31/01/2017	John Hesketh	Salary	1666	£ 586.58																All cheque payments today				£ 778.76	
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<b>Bank Payments Schedule</b>		Dec 2016	Period	8
<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Pay</b>	<b>£</b>
01/12/2017	South West Water	Water Allotments	DD	£ 27.52
01/12/2017	South West Water	Water Toilets	DD	£ 723.47
All bank payments this period				£ 750.99
<b>Bank Receipts Schedule</b>		Dec 2016	Period	8
<b>Date</b>	<b>Payer</b>	<b>Description</b>		<b>£</b>
09/12/2017	Lloyds Bank	Interest		£ 3.36
All bank receipts this period				£ 3.36
<p>C Bank Reconciliation – This is to be circulated to members for approval.</p> <p>D A councillor will be invited to review bank payments from the previous month.</p> <p>E Budget Outturn: review of Q3 income and expenditure</p>				
9/2017	<p>Environmental Matters</p> <p>A To receive a verbal report on the condition of fences adjoining Menheniot Primary School and agree what repairs may be needed. (DM)</p> <p>B To receive an update from Cllr Sally Kendall on progress towards repairs and maintenance of stiles in the parish.</p>			
10/2017	<p>Correspondence / Documents – not covered elsewhere on the agenda:</p> <p>A Letter of thanks from Tanya's Courage Trust</p>			
11/2017	<p>Clerk's Administration</p> <p>A Councillors will be asked to approve the amendment to their current Complaints Policy that will set out a process for managing vexatious or persistent complaints (report previously circulated)</p> <p>B Update of procurement and tendering for ground maintenance.</p> <p>C Planning survey: first results.</p>			
12/2017	<p>Chair's Agenda Items</p> <p>A Cllr Tucker will lead a discussion on a proposal to purchase equipment that will be used to make audio recordings of public meetings.</p>			
13/2017	<p>Diary Dates</p> <p>A The next Full Council Meeting is to be held at The Old School, Menheniot on Thursday 16 February 2017, commencing at 7.30pm.</p>			
14/2017	Meeting closed –			