

Meeting Notes | 21 May 2020

Date: Thursday 21 May 2020
Time: 7.30pm
Location: Online discussion meeting

Councillors of Menheniot took part in an online discussion on 21 May 2020 to agree a response to the agenda. These meeting notes reflect the discussions and decisions they support that will be implemented by the Parish Clerk under the its system of delegation.

Participating

Cllr Jerry Tucker, Chair. Cllr Eve Easterbrook, Vice Chair.
Cllrs Nathan Pearce, Pete Mulford, Sean Smith, Tony Ball, Tony Clarke.

Minute	Agenda Items
56/2020	Chairman's Welcome
57/2020	Apologies for Absence <i>Received from Cllrs Hooper and Cade.</i>
58/2020	Members' Declarations <i>No declarations made or dispensations requested.</i>
59/2020	Public Participation Clerk reported that he had received emails and taken a telephone call about weedspraying in the parish. Chair agreed to make a written response to those residents. <i>ACTION Clerk to liaise with Cllr Tucker to prepare replies to those residents.</i>
60/2020	Minutes of Meeting Confirming meeting notes from 16 April 2020. <i>Councillors agreed to accept the meeting notes.</i>
61/2020	Matters Arising 51/2020 D Award of grants and donations (Clerk) <i>All successful applicants have accepted our Terms & Conditions and payments have been made.</i>
62/2020	Correspondence Letters of thanks received from applicants of Community Grants & Donations Menheniot Old School Trust Menheniot Parochial Church Council Menheniot Cricket Club <i>Councillors noted receipt of the letters</i>
63/2020	Planning Matters A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received. B Any applications received by Cornwall Council by the time of the meeting. Information only. None received. C Planning applications approved by Cornwall Council. PA20/00170/PREAPP Closed - advice given

Applicant: Mr Michael Tucker
 Location: Land North Of Trethawle Cottages Horningtops Cornwall PL14 3PF
 Proposal: Pre-application advice for a single dwelling and cider barn to facilitate cider production and perma-culture market garden

PA19/09497 APPROVED
 Location: North Treviddo Barn Horningtops Liskeard Cornwall PL14 3PS
 Proposal: Extension and remodelling to provide ancillary living accommodation.

PA19/11290 APPROVED
 Applicant: Goldsworthy Wheal Honey Ltd
 Location: Land South Of Wheal Honey Menheniot Cornwall PL14 3RG
 Proposal: Change of use of open air storage yard to LPG bottle storage yard, with associated engineering works.

PA20/01553 APPROVED
 Applicant: Menheniot Primary School
 Location: Menheniot Primary School East Road Menheniot Liskeard Cornwall
 Proposal: Provision of temporary classroom in playground area, infilling of small open space to provide teaching area to east elevation and siting of outdoor canopy teaching area.

PA20/01825 APPROVED
 Applicant: Mr & Mrs Stephen Chaston
 Location: Trengrove House Merrymeet Liskeard Cornwall PL14 3LL
 Proposal: Retrospective consent to repair and maintain the roof and walls of barns and erection of close board wooden fence on top of retaining wall along the northern boundary of property.

PA20/01890 APPROVED
 Location: Redundant Buildings East Of North Treviddo Farm Horningtops Liskeard Cornwall PL14 3PS
 Proposal: Conversion of existing barn to C3 dwellinghouse with erection of new structure to house swimming pool to rear of plot (Resubmission of application no. PA19/06161 dated 15.11.19).

D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None refused.

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Financial Matters

A Accounts for Payment – Schedule 2020/21 - Members are to consider the payment schedule and agree payment.

Councillors agreed to approve the schedule.

ACTION Cllr Easterbrook to authorise online payments

Date	Payee	Description	Pay	£
26/05/2020	RoSPA Playsafety	Play area inspection	OLB	177.00
26/05/2020	Came & Co	Annual insurance premium	OLB	601.53
26/05/2020	Steve Foster	NDP Project Manager	OLB	1600.00
26/05/2020	Prydis	Accountancy support	OLB	114.00
26/05/2020	Plandscape	Ground maintenance	OLB	315.00
26/05/2020	Groundwork UK	NDP Grant refund	OLB	344.93
26/05/2020	HMRC	PAYE	OLB	126.00
26/05/2020	Salaries	April 2020	OLB	722.00
				£ 4,000.46

B Direct Bank Payment & Receipts. For information.

Date	Payer	Description	£
02/04/2020	Cornwall Council	Precept & CTS	11326.45
20/04/2020	St Keyne PC	Contribution to SLCC membership	70.00
09/04/2020	Lloyds Bank	Interest	0.71
30/04/2020	Cornwall Council	Interest	38.40
All bank receipts this period			£ 11,435.56

C Bank Reconciliation.
At the close of business on 30 April 2020, the council held £90,348.73 in its bank accounts

D COVID-19 Community Fund
Councillors agreed to set up of a fund of £5,000 to support the activities of those community groups and organizations bringing help and support to those facing isolation and need. Also agreed to make donations of £500 to Liskeard Foodbank and £250 to Menheniot Young Farmers.
ACTION Clerk to produce FAQs for the fund and inform successful recipients.

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Chair's Agenda Items

A Neighbourhood Development Plan. Progress report.
Steve Foster, Project Manager reports that by the close of the consultation on 31 March 2020, 21 responses had been received, 14 of which were from residents. Of these, 11 (78.6%) were in support, most (9 or 64.3%) making suggestions for modifications. Another 2 (14.3%) just wished to comment and only 1 (7.1%) response was opposed to the Plan. The Steering Group will give detailed consideration to the consultation responses and advise the Parish Council of any further evidence work that needs to be prepared before the NDP can be re-written and submitted to Cornwall Council. When the re-written NDP is ready the Parish Council will be asked to approve it for submission.

B Community Governance Review
Although the final consultation ended on 24 March, Cornwall Council officers are concerned that some parish councils had stopped public meetings before this date and have not commented on proposals. There may be a delay in progressing to publication of final proposals and their final vote and subsequent adoption by May 2021.

66/2020

Clerk's Report

A Response to COVID-19 situation
Clerk reported that since the lockdown was imposed on 23 March 2020, the parish council has responded by setting up a network of Community Helpers who are assisting residents by reporting concerns and coordinating practical help. Clerk's report is published online.

B Annual Governance & Accountability Return (AGAR) 31 March 2020
Councillors noted receipt of the auditor's report and agreed to defer its submission until the next public meeting.

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Diary Dates

A All public meetings of the parish council are suspended until further notice. The council will maintain business continuity in line with its published policies. The next online discussion meeting will be held on Thursday 18 June 2020, commencing at 7.30pm.

Neighbourhood Plan meetings are suspended until further notice. All enquiries to sblfoster@gmail.com

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Meeting closed – 20.00