

MENHENIOT PARISH COUNCIL

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At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 15 February 2018 at 7.30pm there were present: Mr Jeremy Tucker (Chair); Mrs Eve Easterbrook (Vice Chair); Mrs Lilian Hooper; Mrs Pat Cade; Mrs Demelza Medlen; Mr Tony Ball; Mr Tony Clarke; Mrs Janice Turner; Mrs Sally Kendall.

Clerk to the Council: John Hesketh

There were 15 members of the public in attendance.

Minute	Agenda Items
14/2018	Chairman's Welcome Chair welcomed councillors and residents and explained how they may take part in the meeting.
15/2018	Apologies for Absence Apologies received from Cllr Sobey.
16/2018	Members' Declarations Cllr Medlen declared an interest in the skatepark project (Item 23A below). No other declarations and no dispensations requested.
17/2018	Public Participation A group of residents from Lower Clicker Road attended to explain their position in regard to a pre-application that had been considered at the council's January meeting (Item 8/2018A). The Chair explained that the matter discussed in January was an initial enquiry from the landowner to gauge the council's opinion of a more definite proposal that may be made at a later date. Residents set out their concerns about road safety, local amenities, transport, and biodiversity. The applicant has already been advised to consult with local residents before proceeding with a full planning application. The Chair asked that the group appoint a representative to liaise with the parish council, and agreed to keep them updated with any proposals that might be presented to the parish council for comment. Mr Peter Rowe and his agent Sue Walters attended to answer questions about their application for outline planning permission (PA17/12165). Ms Walters explained that this application followed on from an earlier pre-application in November 2015. Modifications had been made to the original proposals, especially in regard to road access and the proportion of affordable housing. The agent confirmed that any reserved matters would conform strictly to Cornwall Council policies. Cornwall Councillor Phil Seeva sent a written report, that: Proposals for boundary changes should not make a major difference to the parish of Menheniot; he has been in touch with Brian Cade about agreeing to part fund a set of railings around the war memorial; funding for a report on the A38 has been agreed (this does affect current discussions on the Menheniot/Looe junction); he has met with Simon Fitton to introduce him to a potential planning agent who may be able to assist him; the wall at Fourgates is in process of repair; the request to clear up debris at Lower Clicker Road has been passed to highways who will inform them when a date has been agreed.
18/2018	Minutes of Meeting Councillors RESOLVED to accept the minutes of 18 January 2018 as a true and accurate record. Proposed Cllr Easterbrook. Seconded Cllr Medlen. All agreed.
19/2018	Matters Arising from the Minutes A Update on progress Old Chapel

	<p>Clerk explained that he had published a notice on the parish board and on Facebook to update residents that Cornwall Council was preparing to apply for a court order that would enable it to carry out essential repairs and invoice the owner in their absence.</p> <p>B Menheniot Playgroup Garden Chair reported that he was in contact with Cormac to make examine (repairs to) the drains.</p> <p>C Flagpole replacement Councillors agreed that the replacement flagpole would need to be 8.5m high. ACTION Clerk to progress purchase and installation.</p> <p>D Tree guards for village green Councillors have previously agreed purchase and installation of new guards. ACTION Chair to speak with contractor.</p>
<p>20/2018</p>	<p>Correspondence</p> <p>A It was RESOLVED to make a £100 donation from the small grants fund to Cruse Bereavement Care. Proposed Cllr Turner. Seconded Cllr Clarke. All agreed.</p> <p>B It was agreed to allow the Menheniot Playgroup to use the playing fields for sports day in the summer.</p> <p>C Clerk read out letters of appreciation from Mrs Fleetwood and Mrs Harrison to Mr Denis Udy for his donation of a water trough to the parish allotments. Cllr Clarke will pass these onto him.</p>
<p>21/2018</p>	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised:</p> <p>25.01.18 PA17/12165 Applicant: Mr P Rowe Location: Land North of William Laundry Closer, Menheniot PL14 3XL Proposal: Outline application for residential development for up to 9 houses. It was RESOLVED to support the application. Proposed Cllr Tucker. Seconded Cllr Clarke. All agreed. Councillors were aware that reserved matters will address outstanding issues. However, they asked planning officers to note concerns they had about: road access and highway safety because of proximity to Menheniot Primary School; resident and visitor parking on a site that is adjacent to a narrow road; flooding from the site onto East Road. Councillors also wished to see opportunities for self-build and custom build dwellings on the site maximised as far as policies would permit.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.</p> <p>C Planning applications approved by Cornwall Council – Information only.</p> <p>PA17/11092 APPROVED Applicant: Mr Martyn Garbett and Mrs Susan Garbett Location: Skelton Farm St Ive Liskeard Cornwall PL14 3ND Proposal: Use of property as an unfettered residential dwelling and removal of condition 5 of original permission reference 5/76/0490/9</p> <p>PA18/00163 APPROVED Applicant: Mr & Mrs Hudson Location: Menheniot Proposal: Alteration & Extension</p> <p>06.02.2018 PA18/00163 APPROVED Applicant: Mr And Mrs P Hudson Location: 11 Cowling Gardens Menheniot Liskeard Cornwall PL14 3QJ</p>

Proposal: Alteration and extension

D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.

E Planning Appeals: None

22/2018

Financial Matters

A Accounts for Payment – Schedule 2017/18. It was RESOLVED to accept the payment schedule and agree payment. Proposed Cllr Sneyd. Seconded Cllr Turner. All agreed.

Payments Schedule		Jan 2018	Period	10
Date	Payee	Description	CQ	£
15/02/2018	Peter Rowe	Allotment rent	1757	£ 80.00
15/02/2018	Royal Mail	NDP Expenses	1758	£ 39.01
28/02/2018	John Hesketh	Salary	1759	£ 522.00
15/02/2018	Prydis Accounts	Payroll processing	1760	£ 67.60
15/02/2018	Demelza Medlen	Skateboard project expenses	1761	£ 90.00
All cheque payments today				£ 818.61

B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule		Dec 2017	Period	9
Date	Payee	Description	Pay	£
10/01/2018	TSO Paragon	Web Hosting	DC	7.19
16/01/2018	Liskeard Staionery	PPSA	DC	6.00
16/01/2018	Post Office	PPSA	DC	13.00
23/01/2018	EDF Energy	Car park lighting	DD	62.32
24/01/2018	W H Smith	PPSA	DC	13.44
24/01/2018	Ryman	PPSA	DC	15.61
26/01/2018	Flags & Flagpoles	Flagpole	DC	399.00
30/01/2018	SLCC	Membership	DC	£ 38.00
All bank payments this period				£ 554.56

Bank Receipts Schedule		Dec 2017	Period	9
Date	Payer	Description		£
11/12/2017	Lloyds Bank	Interest		£ 3.78
29/01/2018	M J Rowe	Allotment rent		£ 12.00
29/01/2018	N Scantlebury	Allotment rent		£ 12.00
30/01/2018	S Bailey	Allotment rent		£ 12.00
All bank receipts this period				£ 39.78

C Bank Reconciliation: at the close of business on 31 January 2018, the council held £16,287.70 in current account and £86,220.72 on deposit.

D Cllr Sneyd reviewed a selection bank payments from the previous month.

23/2018

Councillors' Reports

A Cllr Demelza Medlen

The councillor presented a selection of proposals for the design of the skate park and reminded the meeting that a public consultation would take place at the Parish Hall on Monday 26 February 2018 between 3.30pm and 6pm. Residents in the immediate locality would receive an invitation to attend shortly. The consultation will identify the preferred choice of the park's layout, after which the organising group will make an application for planning permission. It was RESOLVED to pay the £47 application fee to Cornwall Council. Proposed Cllr Turner. Seconded Cllr Kendall. All agreed.

	<p>B Cllr Pat Cade Allotments: the water trough has now been delivered to the allotments and Cllr Cade will agree a location with plot holders before the pipework is installed.</p>
24/2018	<p>Chair's Agenda Items</p> <p>A Neighbourhood Development Plan NDP surveys are in process of being processed. Draft results will be available at the next Steering Group meeting on Thursday 8 March 2018 at 7pm in Menheniot Old School.</p> <p>B Report from the Menheniot Sports Association AGM Attended the AGM on 31 January 2018 to represent parish council interests.</p> <p>C Update on progress to the Menheniot Traffic Plan Chair reported that he was in process of identifying utility services that were located beneath the site entrance before proceeding with any excavation works.</p> <p>D Gate at Merrymeet Playground The council has received an email from a local resident explaining that the gate to the playground is damaged and needs replacing. ACTION Clerk to obtain quotes for repair or replacement. Cllr Clarke asked that the annual RoSPA safety inspection be made a standing item. It was RESOLVED to agree to the proposal. Proposed Cllr Ball. Seconded Cllr Hooper. All agreed.</p> <p>E Demand Study at Bolitho Farm On behalf of the Chair, Clerk reported that he had attended a meeting on 12 February 2018 to assess tenders for the demand study at Bolitho Farm, with special regard to proposals to create an agri-hub. Stratton Creber had supplied a comprehensive tender, and the delegates were minded to approve their appointment. There will be a meeting with Stratton Creber on 26 February 2018 in Liskeard to discuss final details.</p> <p>Cllrs Medlen and Turner asked that repairs to the footpath between Fourgates and the playing fields be made with urgency as the pothole is causing problems for the residents.</p>
25/2018	<p>Diary Dates</p> <p>A The next Full Council Meeting is to be held at The Old School, Menheniot on Thursday 15 March 2018, commencing at 7.30pm.</p>
26/2018	<p>Closed Session</p> <p>Chair led a discussion on attendance at public meetings, and asked that councillors contact the clerk prior to the meeting if they were unable to attend. Councillors recognise that illness or impairment may sometimes prevent councillors from attending, but that each incident would be treated sympathetically, especially where there are long term health issues present. All councillors agreed that they welcomed more active participation by residents at the start of meetings, and supported the Chair's discretion in managing the time that was allocated.</p>
27/2018	<p>Meeting closed – 21.45</p>