

## Minutes | 15 July 2021

Time: 7pm

Location: Menheniot Old School, Menheniot PL14 3QS

Present: Cllr Jerry Tucker, Chair; Pat Cade, Sean Smith, Tony Ball, Tony Clarke; Adrian Cole; Julian Berg; Lee Crocker.

Also present; John Hesketh (Clerk to the Parish Council); Cornwall Councillor Phil Seeva.

There were 2 members of the public in attendance.

### **68/2021 Chairman's Welcome.**

### **69/2021 Apologies for Absence.**

Received from Cllrs Eve Easterbrook; Nathan Pearce; James Curgenvin.

### **70/2021 Members' Declarations.**

Cllr Clarke declared his chairmanship of Menheniot Pilgrims AFC. No other declarations of interest made, or dispensations requested.

### **71/2021 Co-option of new councillors**

Public Bodies (Admission to Meetings) Act 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.

Councillors interviewed two candidates for the two remaining vacancies on the parish council. It was **Resolved** to co-opt Mr Lee Crocker as parish councillor to serve until May 2025. Proposed Cllr Clarke. Seconded Cllr Cole. All agreed. It was **Resolved** to co-opt Mr Julian Berg as parish councillor to serve until May 2025. Proposed Cllr Clarke. Seconded Cllr Smith. All agreed.

The Chair welcomed Cllrs Crocker and Berg to the parish council and wished them well in their new roles. Both councillors signed their Declaration of Acceptance of Office, were given their induction packs and joined the meeting at 7.20pm

**Action:** Clerk to obtain contact details and arrange induction.

The public meeting resumed at 7.30pm

### **72/2021 Public Participation.**

Mr Andy Martin spoke to ask for an update on a move towards setting a 20mph speed limit in the centre of Menheniot. The Chair explained that the previous speeding survey carried out by Cormac in January 2021 showed that the numbers and volume of speeding vehicles was not sufficient to justify a lower speed limit. Cllr Seeva added that this was a manifesto pledge for the Conservative group at Truro and he will progress Mr Martin's concerns.

Mr Tony Clarke (speaking as a resident) explained that he is now the Chair of Menheniot Pilgrims AFC, has registered with the Duchy League and is applying for membership of Menheniot Sports Association. The club is set up to encourage young men aged 16-21 to improve their footballing skills, foster an interest in the game and encourage them to promotion to a higher league. Work is needed to improve the quality of the playing field on East Road, and a quantity of players kit and other equipment needed. It was **Resolved** to permit Menheniot Pilgrims AFC the free use of the playing field on East Road, subject to an agreed standard of ground maintenance. Proposed Cllr Smith. Seconded Cllr Cole. Cllr Clarke abstained. All others agreed.

Action: Clerk to receive playing dates and liaise with grasscutting contractor and MP AFC to agree a cutting schedule.

Cornwall Councillor Phil Seeva presented his first report, that: the change of administration at Truro has now completed its committee and chair appointments; Cllr Seeva is the chair of Strategic Planning; the Electoral Review Panel is not currently being re-formed; the council has declared a housing emergency and is making domestic house building a priority; there may be additional funding available from central government to support the improvement of sports fields.

### 73/2021 Minutes of Meeting.

It was **Resolved** to accept the minutes of 20 May 2021 as a true and accurate record. Proposed Cllr Ball. Seconded Cllr Clarke. All agreed.

### 74/2021 Correspondence.

A Email from Menheniot Sports Association requesting donation to contribute to the purchase of a defibrillator. It was **Resolved** to make a donation of £100 to the MSA. Proposed Cllr Smith. Seconded Cllr Clarke. All agreed.

**Action:** Clerk to transfer funds.

B Letter from Menheniot-Looe Cricket Club requesting donation to part fund their annual rent.

**Action:** Clerk has referred the writer to the biannual Community Grants application.

C Email from PKF Littlejohn auditors. Received and noted.

D Email from Cornwall Council asking councillors to accept the gift of a landmark tree: see item 78A below.

E Email from Cornwall Councillor Barry Jordan asking the council to engage in a survey.

**Action:** Councillors may respond to the Clerk's letter who will collate any responses.

### 75/2021 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

None received

B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.

C Planning applications approved by Cornwall Council.

See separate report

D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None refused.

### 76/2021 Finance

A It was Resolved to approve the schedule and agree payment. Proposed Cllr Tucker. Seconded Cllr Clarke. All agreed. Cllr Easterbrook will authorise online payments.

Date	Payee	Description	Pay	£
19/07/2021	Groundwork UK	NDP underspend refund		350.00
26/07/2021	Salaries	June 2021		720.55
26/07/2021	HMRC	PAYE		126.20
<b>All payments this period</b>				<b>£ 1,196.75</b>

B Bank Receipts. For information.

Date	Payer	Description		£
30/06/2021	Cornwall Council	Call Account Interest		45.76
<b>All bank receipts this period</b>				<b>£ 45.76</b>

C Bank Reconciliation.

At the close of business on 30 June 2021, the parish council showed a balance of £94,233.00 in its accounts.

D Outturn Q1 2021-22

Councillors received and noted the report. No issues raised.

**77/2021 Chair's Agenda Items.**

A Neighbourhood Development Plan.

A consultation on a revision to the development boundaries around each Menheniot settlement is in progress. Responses direct to Cornwall Council before 2 August 2021. Full details on the parish council website.

B Highways England A38: progress report.

Highways England are currently collecting local data from parish councils. The junctions at Lower Clicker and Lean Quarry remain a priority.

C Appointment of councillor responsibilities.

Councillors volunteered to support the new schedule of responsibilities.

Office held	Current 2021/22
Allotments	Pat Cade
Community Safety (Police and NHW)	Tony Clarke
Poads Trust Reps	Eve Easterbrook tbc
Parochial Church Council	Sean Smith
Parish Hall	Pat Cade
Sports Association	Jerry Tucker & Lee Crocker
Playground Maintenance	Tony Clarke
Paths & Stiles	Tony Ball
Transport	Pat Cade
Old School Trust	Eve Easterbrook tbc
Highways	Jerry Tucker & Tony Ball
Emergency Plan	Sean Smith & Adrian Cole
Tree Warden	Tony Ball & Jerry Tucker
Menheniot Green	Adrian Cole
Scrutiny Committee	Jerry Tucker, Eve Easterbrook & Julian Berg
Internal Auditor	Linda Coles

D Recent antisocial behaviour in Menheniot centre.

Reported that a recent incident at the bus shelter on the village green in Menheniot had been mitigated by the swift action of residents. The matter has been reported to the local PCSO, and follow-up action will be taken as further evidence is collected.

**78/2021 Councillors' Reports**

A Adrian Cole

Climate Change Action Group.

Asked councillors to agree to the recommendations of the report and note the achievements already made concerned residents. Details of the Landmark Tree scheme were circulated. It was **Resolved** to adopt all recommendations and support the establishment of a new working group that will be called Menheniot Green. Proposed Cllr Clarke. Seconded Cllr Berg. All agreed.

**Action:** Clerk to publish information about the new working group and encourage residents to choose a tree species for autumn planting.

B Sean Smith

It was **Resolved** to produce local No Parking Signs to discourage car owners from parking adjacent to the bus-stop in Merrymeet and to purchase one additional litter bin. Proposed Cllr Smith. Seconded Cllr Cole. All agreed.

**Action:** Clerk to arrange printing, and purchase a litter bin. Cllr Smith will arrange regular safe and legal disposal of the bin's contents.

#### Community Emergency Plan

Cllrs Cole and Smith have been updating the current draft emergency plan and will present a final draft to the September meeting following further consultations with Cornwall Council.

#### St Mary's Church

Rev Becca Bell held a public meeting in Liskeard on 28 June 2021 to discuss the challenges facing them in relation to St Mary's Church, Merrymeet. Despite holding reserves, the church council is unable to raise sufficient funding to repair and maintain the Merrymeet property. This is exacerbated because the church is a listed building and requires specialist repair work. The local community of Merrymeet continues to work with the church to make application for funding from the National Lottery.

#### C Tony Ball

Seven fingerposts have been identified as in need of repair or replacement. We have received a quotation of about £160 per post, plus a nominal sum for signwriting. It was **Resolved** to proceed with one sample post and assess the quality after installation. Proposed Cllr Tucker. Seconded Cllr Crocker. All agreed.

**Action:** Cllr Ball to arrange for sample post to be made up. Cllr Tucker to progress a new parish noticeboard for Menheniot village.

#### D James Curgenvin

Report on the annual meeting of the Menheniot Sports Association – held over to September 2021.

#### E Tony Clarke

Update on developments to establish a Menheniot football team. Please see Item 72 above.

#### **79/2021 Clerk's Report.**

##### A Christmas Parcels 2021

Clerk explained that the final cost of Christmas parcels for 2020 had been: £156 (Poads Trust food parcels); £636 (School food parcels); £125 (chocolates and cards for nominated residents). Total was £917. Councillors will be asked to consider proposals for Christmas 2021 in a future meeting.

##### B Receipt of Community Infrastructure Levy payment

It was **Resolved** to accept the terms of the CIL Neighbourhood Payment. Proposed Cllr Tucker. Seconded Cllr Cole. All agreed.

**Action:** Clerk to sign and return contract.

#### **80/2021 Diary Dates.**

A The next Public Meeting will be on Thursday 16 September 2021, at 7.30pm in The Old School, Menheniot.

Neighbourhood Plan meetings are suspended until further notice. All enquiries to [sblfoster@gmail.com](mailto:sblfoster@gmail.com)

#### **81/2021 End of meeting 21.20**