

MENHENIOT PARISH COUNCIL

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At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 15 March 2018 at 7.30pm there were present: Mrs Eve Easterbrook (Vice Chair); Mrs Lilian Hooper; Mrs Pat Cade; Mrs Demelza Medlen; Mr Tony Ball; Mrs Sally Kendall; Mr Will Sneyd.

Clerk to the Council: John Hesketh

There were 3 members of the public in attendance.

Minute	Agenda Items
28/2018	Chairman's Welcome In the absence of the Chair, Cllr Easterbrook (Vice Chair) welcomed councillors and residents and explained how they may take part in the meeting.
29/2018	Apologies for Absence Mr Jeremy Tucker (Chair); Mr Tony Clarke; Mrs Janice Turner; Mr Peter Sobey.
30/2018	Members' Declarations Cllr Medlen declared an interest in planning applications PA18/00977 (Mr & Mrs James) and PA18/01557 (Mr & Mrs Gilbard). Cllr Hooper sits on the Parochial Church Council (Item 38F) No other declarations were made and no dispensations requested.
31/2018	Public Participation Mrs James presented her planning application (PA18/00977) and explained that their proposed dormer windows would match those of their neighbours (none of whom have objected), the garage extension would extend into the current driveway and enclosing the current open porch would be done sympathetically to the existing house design. Cornwall Councillor Phil Seeva presented his report. The councillors Community Chest fund is now closed until 1 April 2018, and he asked that any financial support that might be needed for the war memorial be made after that date. The next full Cornwall Council meeting in April will be making a decision on funding a stadium for Cornwall. Central government will be making a contribution, and Cornwall Council be asked to add £2-3m. Flooding on the road leading down from the village green has been reported to Cormac.
32/2018	Minutes of Meeting Councillors RESOLVED to accept the minutes of the 15 February 2018 meeting as a true and accurate record. Proposed Cllr Kendall. Seconded Cllr Medlen. All agreed.
33/2018	Matters Arising from the Minutes A Flagpole replacement Clerk explained that delivery of the replacement flagpole had been delayed because of the weather last month, and the Commonwealth Day celebration had to be cancelled. The council has now received full credit for that pole, and the new one is expected to be delivered week commencing 19 March 2018. B Tree guards for village green Have now been replaced
34/2018	Correspondence

	<p>Clerk read out a letter of thanks from Cruse Bereavement Care in appreciation of their recent donation.</p>
<p>35/2018</p>	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised:</p> <p>06.03.18 PA18/01557 Applicant: Mr & Mrs Gillbard Location: Trethew Barn Horningtops Cornwall PL14 3PY Proposal: Construction of new access and track Councillors RESOLVED to support this application. Proposed Cllr Sneyd. Seconded Cllr Kendall. Cllr Medlen abstained. Remaining councillors agreed. In making their decision, councillors considered the supporting comments already made by the Ramblers Association and the Countrywide Access Team concerning public access, and noted that Cornwall Council road safety officers had not highlighted the new access road as an issue. The nearest neighbour at The White House has no objections to the application.</p> <p>08.03.18 PA18/00977 Applicant: Mr & Mrs James Location: 7 Vicarage Close, Menheniot PL14 3QG Proposal: Garage extension to front elevation, extension of rear dormer roof and provision of infill porch to existing covered entrance area. Councillors RESOLVED to support this application. Proposed Cllr Ball. Seconded Cllr Sneyd. Cllr Medlen abstained. In making their decision, councillors noted that because of the location of the property and the siting of the extension, there would be no impact on the residential amenity. Adjacent dwellings already have similar dormers, the garage extension is within the existing driveway and enclosing the porch will improve the visual appearance.</p> <p>Cllr Ball left the meeting at 19.52</p> <p>09.03.18 Application PA18/01124 Applicant Torr Farm Ltd Location Torr Farm Menheniot Liskeard Cornwall Proposal Erection of a fodder, farm yard manure and fertilizer store. Councillors RESOLVED to support this application. Proposed Cllr Easterbrook. Seconded Cllr Kendall. All agreed. Councillors were aware of need for this new store and its installation would be incorporated within the existing farm space. They are content that the appearance and design of the construction is appropriate to its setting, and that it would improve the separation of clean and dirty water from the area.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.</p> <p>C Planning applications approved by Cornwall Council – Information only. 09.01.18 PA17/11960 Applicant: Mr & Mrs Gerry Location: Merrymeet Proposal: Proposed rear extension to existing holiday unit</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.</p> <p>E Planning Appeals: None</p> <p>F Presentation from George Shirley on the new area based planning team now based in Liskeard (briefing note previously circulated) Mr Shirley is a Development Officer from Cornwall Council and appeared to explain changes that were current in the way that planning officers were being grouped into local teams to serve the Liskeard & Looe Community Network area. The reasons for doing this are to</p>

increase their knowledge of the locality and to create better links between officers and the parish council that will lead to improved decision making. Councillors raised several points during the discussion: too short notice of planning applications needing consideration (Cornwall Council is bound by a strict timetable for determining applications, but will always try to work within the parish council's meeting dates); plans are submitted with limited information, for example, dimensions and scales are not always clear (All plans should be scrutinised before being sent out for consideration. Please feedback to the officer who can identify regular culprits); can councillors have contact details for individual planning officers (Clerk to mail out a contact sheet); enforcement matters that can be resolved by granting of planning permission will now usually be tracked by the original planning officer so that continuity of action can be maintained.

Cllr Easterbrook thanked Mr Shirley for his attendance and accepted his compliments for the councillors' approach to managing planning applications.

G Clerk presented a response from Peter Whitehead concerning pre-app advice received (PA17/03457) for a proposal at Lower Clicker Road. Councillors agreed that the way forward on this matter would be to pass his comments onto Steve Besford-Foster, the project manager for the Menheniot Neighbourhood Development Plan.
ACTION Clerk to liaise with Mr Foster.

Cllr Seeva left the meeting at 20.00

36/2018

Financial Matters

A Accounts for Payment – Schedule 2017/18. It was RESOLVED to accept the payment schedule and agree payment. Proposed Cllr Sneyd. Seconded Cllr Medlen. All agreed.

Payments Schedule		Mar 2018	Period	12
Date	Payee	Description	CQ	£
19/02/2018	Cruse Bereavement Care	Donation	1762	£ 100.00
15/03/2018	Royal Mail Group	NDP Expenses	1763	£ 6.30
15/03/2018	Cornwall Council	Training	1764	£ 35.00
15/03/2018	C M Gerry	Playground repairs	1765	£ 70.00
15/03/2018	Charlie Whitehair	NDP Expenses	1766	£ 100.00
15/03/2018	Liskeard Town Council	Contribution to Bolitho Farm	1767	£ 1,000.00
30/03/2018	John Hesketh	Salary	1768	£ 522.00
All cheque payments today				£ 1,833.30

B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule				
Date	Payee	Description	Pay	£
19/02/2018	Parish Council	Float for heating	DC	20.00
19/02/2018	Flags & Flagpoles	Flagpole	DC	1022.40
All bank payments this period				£ 1,042.40

Bank Receipts Schedule				
Date	Payer	Description		£
01/02/2018	Mr PJ & Mrs JR	Allotment rent		£ 12.00
09/02/2018	Lloyds Bank	Interest		£ 3.66
19/02/2018	Parish Clerk	Allotment rent		£ 234.00
All bank receipts this period				£ 249.66

C Bank Reconciliation. At the close of business on 28 February 2018, the council held £100,797.07 in its bank accounts.

D Cllr Sneyd reviewed a sample of bank payments from the previous month.

	<p>E Councillors discussed the offer of the Local Maintenance Partnership contract from Cornwall Council for 2018 and RESOLVED to accept it. Proposed Cllr Easterbrook. Seconded Cllr Kendall. All agreed.</p>
<p>37/2018</p>	<p>Councillors' Reports</p> <p>A Cllr Demelza Medlen The skateboard park consultation on 26 February 2018 attracted 90 positive comments, and two that asked questions about the construction material (with concerns about noise). Cllr Medlen is currently taking advice on whether planning permission is necessary, and asked councillors to agree to pay the application fee. It was RESOLVED to agree to pay the application fee of £47. Proposed Cllr Sneyd. Seconded Cllr Kendall. All agreed. Enquiries are in process with other organisations that may be able to offer grants, and the councillor has spoken with Duloe Parish Council about their skate park.</p> <p>B Cllr Eve Easterbrook Progress report on demand study for Bolitho Farm agri-hub: contract has been awarded to Stratton Creber who will present an interim report in May. The report will explore the options for attracting agriculture related businesses to the site drawing on successful examples from other parts of Cornwall and Devon.</p> <p>Trustees of Menheniot Old School. The trustees have agreed to change their constitution to permit Menheniot PCC to relinquish their position, but will retain the parish council. Cllr Easterbrook will continue to represent the council.</p> <p>C Cllr Janice Turner Cllr Turner was unable to attend, but sent a written report which the Clerk presented: the recent poor weather has increased interest in the Community Emergency Plan, and organisers will be calling an informal meeting in the near future to discuss the scope and content of the plan. Acceptances to support the plan have been received from Jim Cock (Parochial Church Council); Clem Vallance (Menheniot Old School Trustees) and Peter Rowe (farming community). ACTION Clerk to set meeting date and publicise.</p> <p>D Cllr Tony Ball Proposals to clean up Merrymeet playground. Item carried forward to April 2018 meeting.</p>
<p>38/2018</p>	<p>Chair's Agenda Items</p> <p>A Neighbourhood Development Plan. The next Steering Group meeting will be held on Thursday 29 March at 7pm at Menheniot Old School. Key topic will be analysis of the last residents' survey.</p> <p>B Installation of new water trough progress report The Chair has organized purchase of accessories for the water trough, and it will be installed once the current weather has stabilized.</p> <p>C Update on progress to the Menheniot Traffic Plan Council has received two quotations for the part-removal of the wall adjacent to the entrance to the sports field. It was RESOLVED to accept the bid from C M Gerry to carry out the work. Proposed Cllr Easterbrook. Seconded Cllr Kendall. All agreed. ACTION Clerk to write to both contractors and Chair to take forward the building work.</p> <p>D War memorial and WW1 events The Clerk has received quotations from H G Stacey and WeldSpray Engineering for repair work and construction of a low level railing to be located around the war memorial in the village centre. ACTION Clerk to liaise with Mr Brian Cade of the RBL to assist in funding applications.</p> <p>F Grant application from Parochial Church Council for graveyard maintenance Councillors discussed the late application for grant funding from the PCC for a contribution to graveyard maintenance. It was RESOLVED to accept the application on this occasion, but</p>

	councillors stated that they would not accept any further late applications to the Community Fund, and referred all applicants to the terms and conditions published on the council's website. Proposed Cllr Easterbrook. Seconded Cllr Medlen. Cllr Hooper abstained. Remainder agreed.
39/2018	Diary Dates A The next Full Council Meeting is to be held at The Old School, Menheniot on Thursday 19 April 2018, commencing at 7.30pm.
40/2018	Meeting closed – 21.55

