

# MENHENIOT PARISH COUNCIL

www.menheniotparish.org.uk

At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 26 February 2017 at 7.30pm there were present: Mr Jeremy Tucker (Chair); Mrs Evelyn Easterbrook (Vice Chair); Mrs Janice Turner; Mrs Lilian Hooper; Mrs Sally Kendall; Mr Will Sneyd; Mr David Crocker; Mr Peter Sobey; Mr Tony Clarke.

Clerk to the Council: John Hesketh

Minute	Agenda Items	Action
15/2017	<p>Chairman's Welcome</p> <p>The Chair welcomed councillors and to the meeting. He and the Vice Chair then read out a prepared statement in which they reminded everyone present about the importance of preparation for and attendance at public meetings. A copy of this statement will be posted out to those councillors who were not in attendance and on the council's website.</p>	
16/2017	<p>Apologies for Absence</p> <p>Mrs Demelza Medlen; Mrs Pat Cade.</p>	
17/2017	<p>Members' Declarations</p> <p>A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda. Cllr Easterbrook declared an interest in planning application PA16/11451.</p> <p>B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent. None.</p> <p>C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. None.</p> <p>D. Dispensations – Members to consider any written requests for dispensations. None.</p>	
18/2017	<p>Public Participation</p> <p>Members of the public are invited to address the Council. (15 minutes)</p> <p>Cllr Easterbrook stepped back from the meeting at 19.38 and sat with residents in order to explain background to the planning application that would be considered under item 21/2017 PA16/11451.</p> <p><b>Mrs Eve Easterbrook</b> explained that their farm was both beef and arable, and was sustainable in its production of grain for their cattle and generated a small surplus that was sold. However, the current method of storage was inadequate and a new store was needed that would be located north of a current cattle store.</p> <p>Cllr Easterbrook rejoined the meeting at 19.57</p> <p><b>Cornwall Councillor Phil Seeva presented his monthly report.</b></p> <p>Next week, full council was expected to take a vote on the final number of councillors that was considered appropriate and necessary to serve the county. The number is expected to be in the region of 99, and will have to be approved by the Local Government Boundaries Commission.</p> <p>Truro is considering entering a bid to be European City of Culture. A decision will be taken soon by cabinet as to whether it should be supported by Cornwall Council or not. Cllr Seeva is concerned that at a time of austerity and cuts, the council should not be spending £500,000 to support the bid.</p> <p>He is aware of the problems surrounding the safe disposal of dog mess in the Dodycross area, and will report back on the cost of installing new bins and emptying them. Cllr Clarke asked that Cornwall Council should consider installing a bin in William Laundry Close because of the plans to build new housing.</p> <p>He chaired a meeting between the Parochial Church Council and the Parish Council last week. (full report 25/2017)</p> <p>Responding to an email from Cllr Crocker, he has been in touch with Cornwall Council Highways about the road between Ten creek and Menheniot and asked again that councillors should report any issues of road maintenance online to Cornwall Council. By doing it in this way, the matter would be logged and a paper trail set out that could be tracked to completion.</p>	



Proposal: Construction of agricultural dwelling.

06.01.2017 PA16/03400/PREAPP Closed - advice given  
 Applicant: Mr Graham Hicks  
 Location: Trehawke Barton Blunts Liskeard Cornwall PL14 3RH  
 Proposal: Pre-application advice for conversion of agricultural barns to dwellings

D Planning applications refused by Cornwall Council or withdrawn by the applicant.  
 Information only: None.

E Planning Appeals: None

F Prior-Notifications  
 Cllr Easterbrook explained that certain agricultural buildings did not require planning permission, and would therefore not come to this council for approval. However, in certain circumstances. Small buildings (less than 465sqm) can be approved by Cornwall Council without an application being submitted. These are called Prior Notifications, and an applicant must not submit more than one every two years, otherwise the usual route of planning permission must be followed. The Clerk receives notice of these PNs, and although the council is not obliged to comment, it has been agreed that we will publish these notices in the Weekly Planning Report, and include them on the agenda for comment, where appropriate. There are two notices issued for this meeting:

19.01.17 PA17/00938  
 Applicant: Mr Richard Rowe  
 Location: Tregondale Farm, Menheniot.  
 Proposal: Application for Agricultural prior notification for the erection of a storage building used for the storage of hay, straw and machinery.  
 Status: Withdrawn 9 February 2017

10.01.17 PA17/00208  
 Applicant: Mr Ashley Rowe  
 Location: Trewint Farm, Menheniot  
 Proposal: Prior Notification of the erection of a steel-framed agricultural building, with fibre cement roof, to be used as machinery and dry fodder store.  
 Status: Prior approval not required. 3 February 2017.

22/2017

Financial Matters  
 A Accounts for Payment – Schedule 2016/17 – Period 10– Members RESOLVED to agree the payment schedule. Proposed Cllr Turner. Seconded Cllr Crocker. All agreed.

Payments Schedule		Jan 2017	Period	10
Date	Payee	Description	CQ	£
16/02/2017	Menheniot Old School Tr	Venue hire	1667	£ 150.00
16/02/2017	Webcube Media	Website hosting	1668	£ 60.00
16/02/2017	Rob Craig	Ground maintenance	1669	£ 20.00
16/02/2017	John Hesketh	Expenses	1670	£ 29.15
28/02/2017	John Hesketh	Salary January 2017	1671	£ 495.00
16/02/2017	Rob Craig	Allotment hedges	1672	£ 475.00
All cheque payments today				£ 1,429.15

B Direct Bank Payment & Receipts. For information.

	<table border="1"> <thead> <tr> <th colspan="2">Bank Payments Schedule</th> <th>Jan 2017</th> <th>Period</th> <th>9</th> </tr> <tr> <th>Date</th> <th>Payee</th> <th>Description</th> <th>Pay</th> <th>£</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4">All bank payments this period</td> <td>£ -</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="2">Bank Receipts Schedule</th> <th>Jan 2017</th> <th>Period</th> <th>9</th> </tr> <tr> <th>Date</th> <th>Payer</th> <th>Description</th> <th></th> <th>£</th> </tr> </thead> <tbody> <tr> <td>06/01/2017</td> <td>D Kemplen</td> <td>Allotments</td> <td></td> <td>£ 36.00</td> </tr> <tr> <td>09/01/2017</td> <td>Lloyds Bank</td> <td>Interest</td> <td></td> <td>£ 3.26</td> </tr> <tr> <td>16/01/2017</td> <td>Cornwall Council</td> <td>LMP payment</td> <td></td> <td>£ 103.52</td> </tr> <tr> <td>27/01/2017</td> <td>Trehawke Solar</td> <td>Community benefit</td> <td></td> <td>£ 19,200.00</td> </tr> <tr> <td colspan="4">All bank receipts this period</td> <td>£ 19,342.78</td> </tr> </tbody> </table> <p>C Bank Reconciliation – Previously circulated.</p> <p>D Cllr Sneyd reviewed a sample of bank payments from the previous month.</p>	Bank Payments Schedule		Jan 2017	Period	9	Date	Payee	Description	Pay	£						All bank payments this period				£ -	Bank Receipts Schedule		Jan 2017	Period	9	Date	Payer	Description		£	06/01/2017	D Kemplen	Allotments		£ 36.00	09/01/2017	Lloyds Bank	Interest		£ 3.26	16/01/2017	Cornwall Council	LMP payment		£ 103.52	27/01/2017	Trehawke Solar	Community benefit		£ 19,200.00	All bank receipts this period				£ 19,342.78	
Bank Payments Schedule		Jan 2017	Period	9																																																					
Date	Payee	Description	Pay	£																																																					
All bank payments this period				£ -																																																					
Bank Receipts Schedule		Jan 2017	Period	9																																																					
Date	Payer	Description		£																																																					
06/01/2017	D Kemplen	Allotments		£ 36.00																																																					
09/01/2017	Lloyds Bank	Interest		£ 3.26																																																					
16/01/2017	Cornwall Council	LMP payment		£ 103.52																																																					
27/01/2017	Trehawke Solar	Community benefit		£ 19,200.00																																																					
All bank receipts this period				£ 19,342.78																																																					
23/2017	<p>Clerk's Administration</p> <p>A The Clerk presented a verbal update on the arrangements for the forthcoming parish and unitary elections to be held on 4 May 2017. Principally this is that:</p> <ul style="list-style-type: none"> <li>• Notice of the elections will be posted on 20 March 2017.</li> <li>• Councillors must complete their nomination forms and return them by hand to the St Austell One Stop Shop before 4 April 2017.</li> <li>• Clerk can supply nomination packs or candidates may apply directly to the Electoral Services Manager. <a href="mailto:dholwill@cornwall.gov.uk">dholwill@cornwall.gov.uk</a> after 1 March 2017.</li> <li>• We will know by 5 April 2017 if the seats on the parish council will be contested or not.</li> <li>• Cllr Turner volunteered to attend the Menheniot Farmers market on 11 March to answer questions from residents who may be interested in standing for office. The Chair asked if a longer serving councillor could attend as well.</li> <li>• An election schedule would be circulated to councillors and posted on the website.</li> </ul>																																																								
25/2017	<p>Chair's Agenda Items</p> <p>The Chair agreed to reorder the agenda to accommodate the closed session later.</p> <p>A Cllr Tucker asked councillors to consider working with him and other groups in the parish to organize an event to mark the centenary of the end of WW1 in November 2018. He suggests that there should be a beacon lighting and a ringing of church bells to mark the event. Cllr Sneyd volunteered to assist with the planning and organisation.</p> <p>B The Chair gave a verbal update on the latest meeting with the Parochial Church Council that took place on 7 February 2017.</p> <ul style="list-style-type: none"> <li>• The meeting was one of a series that had been arranged between the PCC and MPC to fulfil the condition that councillors had imposed on the PCC last April when their grant was approved.</li> <li>• It had been convened to find common ground in an approach to continuing maintenance and cost savings.</li> <li>• The former graveyards committee had now been incorporated into the main PCC.</li> <li>• This meant that the parish council no longer had a representative linking itself to the PCC.</li> <li>• The opportunity to coordinate tendering for maintenance work between the two groups had not been successful.</li> <li>• The PCC had agreed to submit formal reports of its graveyard maintenance to the parish council.</li> <li>• Clerk would prepare an assessment of the progress that had been made towards achieving its aim of identifying alternative sources of funding and management of the graveyard. This would be presented to councillors prior to them making their decision on the latest funding application from the PCC.</li> </ul>																																																								
24/2017	<p>Closed Session</p> <p>Under the 1960 Public Bodies (Admission to Meetings) Act, that the Parish Council agrees to exclude the press and public from the remainder of the meeting due to the confidential nature of the business to be discussed.</p> <p>A Councillors discussed a report and conclusions that set out details of companies tendering for a three year contract for ground maintenance work in the parish. Members were appreciative of the detail that contractors had supplied in their applications, especially in explaining how their work contributed to social value in the parish. It was RESOLVED to award the three contracts to Robert Craig Garden Services. Proposed Cllr Sneyd. Seconded Cllr Clarke. All agreed.</p>	Clerk																																																							

	<p>B The Clerk presented the results of an anonymous survey of councillors attitudes towards decision making in planning applications, and noted the positive changes in information that was available to them during meetings and the level of support that was now available from training providers. Cllr Clarke asked that the Clerk should feedback to Cornwall planning officers his concerns about the clarity of printed information supplied with application documents and plans. ACTION for the Clerk to mail out a request for any additional learning needs relating to planning.</p> <p>C Councillors and Clerk discussed proposals for an external review of its planning procedures, and supported the initiative for an independent assessment. This would be a desktop project where the council's external auditor would interrogate the Clerk and others about it systems for receiving and determining planning application. ACTION for the Clerk to obtain an estimate of the likely cost of the exercise.</p>	<p>Clerk</p> <p>Clerk</p>
26/2017	<p>Diary Dates</p> <p>A The next Full Council Meeting is to be held at The Old School, Menheniot on Thursday 16 March 2017, commencing at 7.30pm.</p>	
27/2017	Meeting closed – 21.30	