

MENHENIOT PARISH COUNCIL

www.menheniotparish.org.uk

At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 16 November 2017 at 7.30pm there were present: Mr Jeremy Tucker (Chair); Mrs Eve Easterbrook (Vice Chair); Mrs Lilian Hooper; Mrs Sally Kendall; Mrs Pat Cade; Mrs Demelza Medlen; Mr Tony Ball; Mr Tony Clarke.

Clerk to the Council: John Hesketh

There were 4 members of the public in attendance.

Minute	Agenda Items
136/2017	<p>Chairman's Welcome Chair welcomed councillors and residents and explained how they may take part in the meeting.</p>
137/2017	<p>Apologies for Absence Received from Cllrs Turner and Sobey. None received from Cllr Sneyd.</p>
138/2017	<p>Members' Declarations</p> <p>A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda. None declared.</p> <p>B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent. None declared.</p> <p>C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. None declared.</p> <p>D. Dispensations – Members to consider any written requests for dispensations. None requested.</p>
139/2017	<p>Public Participation Members of the public are invited to address the Council. (15 minutes)</p> <p>Mr James Shrubsole from the Liskeard Neighbourhood Development Plan team attended to request support for the plan in its final stages of submission to Cornwall Council. Consultation with the parish council is an essential part of the process of submitting it to Cornwall Council. The online copy can be viewed here www.planliskeard.co.uk and hard copies may be examined at Liskeard Town Council offices, public library and Luxstowe House. Commends must be made before 1 December. (see Item 143A below)</p> <p>Mr David Kemplen spoke in support of his planning application (PA17/10291) and explained that the reason for building the car port is to improve accessibility for his family. Neighbours had been consulted on his proposals and no objections had been raised.</p> <p>Mr Keith Goldsmith spoke to answer questions about a grant application from the Menheniot Sports Association, a request for a donation to the scout group's annual carol service (both items 144G below) and improvements to Trelawney Gardens.</p> <p>Mrs Margaret Juckett, representing the governors of Menheniot Primary School, attended to update the parish council on matters relating to safe access to the school via East Road. An agreement previously thought to restrict entrance by cars has been clarified, and</p>

	<p>proposals to create temporary parking along the road leading to the tennis club can not¹ go ahead. Mr Goldsmith asked that care should be taken to protect the Cornish hedge and the French drain adjacent to the road. The chair reminded the meeting that care must also be taken to assess the location of electrical cables that may be located underground the road.</p> <p>Report from Cornwall Councillor Phil Seeva He attended the Remembrance service on Sunday last to represent Cornwall Council and local member of parliament Sheryll Murray. Traveller's site at Horningtops: he has spoken with the project manager and the planning officer for the development and has been told that work is progressing in spite of an application to discharge conditions not yet having received approval. An enforcement action has been lodged with Cornwall Council. Cllr Seeva asked that the parish council assess the information he has been given and agree their own response. Cllr Seeva is now chair of a working group set up to oversee road improvements on the A38 from Carkeel to Trerulefoot; the same group will also be examining works needed for the Menheniot junction in 2018. He has spoken with estate officers in Truro about an area of public land located at Fourgates that is currently used as a children's play area. He has been assured that proper notice will be given if there is any prospect of the land being sold. Cornwall Council meets in full session on 21 November and will be discussing proposals to invest in land purchase in order to build additional affordable housing. Final decision on the level of council tax will be made in February 2018.</p>
140/2017	<p>Minutes of Meeting Councillors RESOLVED to accept the following minutes as a true and accurate record. 19 October 2017. Proposed Cllr Medlen. Seconded Cllr Clarke. All agreed. 2 November 2017. Proposed Cllr Clarke. Seconded Cllr Medlen. All agreed.</p>
141/2017	<p>Matters Arising from the Minutes Update on progress Old Chapel. Councillors had observed officers in attendance at the site in the previous week. ACTION: Clerk to follow up with Cornwall Council and pass them ownership details. Lighting at Bowling Green. ACTION Clerk to speak with Cornwall Council.</p> <p>Traveller's site at Horningtops. Included in Cllr Seeva's report. (Item 139 above)</p>
142/2017	<p>Correspondence A Letter from Alan Hartshorn asking a contribution towards a new noticeboard at Merrymeet. See Item 144 below. B Report from SSE Enterprise on annual inspection of parish lighting. Accepted. C Letter of thanks from Cornwall Air Ambulance. Noted.</p>
143/2017	<p>Planning Matters A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised:</p> <p>03.11.17 PA17/08557 Applicant: Mr Ashley Rowe Location: Trewint Farm Trewint Road Menheniot PL14 3RE Proposal: Roofing over an existing feed store. Councillors were aware of need for this new roofing and its installation would be incorporated within the existing farm space. They are content that the appearance and design of the construction is appropriate to its setting. It was RESOLVED to support the application. Proposed Cllr Kendall. Seconded Cllr Hooper. All agreed.</p> <p>03.11.17 PA17/10291 Applicant: Mr David Kemplen Location: 2 Vicarage Close Menheniot Liskeard Cornwall PL14 3QG</p>

¹ This word was deleted for clarity at the public meeting held on 18 January 2018.

	<p>Proposal: Erection of a car port. Councillors noted that because of the location of the property and the siting of the construction, there would be no impact on the residential amenity and it would not affect the character of the surrounding area. It was RESOLVED to support the application. Proposed Cllr Tucker. Seconded Cllr Medlen. All agreed.</p> <p>06.11.17 PA17/10116 Applicant: Mr & Mrs Elworthy Location: Lambest, Menheniot Proposal: Conversion of garage/store into ancillary accommodation together with extension and alterations. Councillors noted that because of the location of the property and the siting of the extension, there would be no impact on the residential amenity. Supporting the application complies with Policy 21, sC of the Cornwall Local Plan, by increasing building density and taking into account the character of the surrounding area. It was RESOLVED to support the application, but with the condition that it be used by the residents, and not let out separately for holiday accommodation. Proposed Cllr Medlen. Seconded Cllr Kendall. All agreed.</p> <p>20.10.17 PA17/00023/NDP Applicant: Liskeard Town Council Location: Liskeard Proposal: Plan proposal submitted for Liskeard Neighbourhood Development Plan. It was RESOLVED to support this application and its progress towards final consultation and adoption. Proposed Cllr Kendall. Seconded Cllr Hooper. All agreed.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.</p> <p>C Planning applications approved by Cornwall Council – Information only. PA17/08524 APPROVED Applicant: Mr Calum Campbell Location: North Treviddo Farm Horningtops Liskeard Cornwall PL14 3PS Proposal: Construction of a rear extension, new entrance porch and double garage/office</p> <p>24.10.2017 PA17/08416 APPROVED Applicant: Mr And Mrs P Luck Location: Durban House Merrymeet Liskeard Cornwall PL14 3LP Proposal: Rear extension.</p> <p>24.10.2017 PA17/08616 APPROVED Applicant: Mr & Mrs Rod Smith Location: Roseland Cottage Road From Plymouth Road To The Laurels Menheniot PL14 3PQ Proposal: Replacement roof over existing Garage to form new ancillary accommodation to main dwelling.</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only.</p> <p>E Planning Appeals: None</p>
<p>144/2017</p>	<p>Financial Matters</p> <p>A Accounts for Payment – Schedule 2017/18 - It was RESOLVED to accept the payment schedule and agree payment. Proposed Cllr Medlen. Seconded Cllr Hooper. All agreed.</p>

Payments Schedule		Oct 2017	Period	7
Date	Payee	Description	CQ	£
16/11/2017	Liskeard Signs	Warning sign	1728	£ 108.00
16/11/2017	Cornwall ALC	Training fee	1729	£ 12.00
16/11/2017	Menheniot Old School	Venue hire	1730	£ 99.00
16/11/2017	Wicksteed playground	Repairs to play equipment	1731	£ 278.63
16/11/2017	Plan Support	NDP project management	1732	£ 450.00
16/11/2017	Rob Craig	Ground maintenance	1733	£ 700.00
30/11/2017	John Hesketh	Salary	1734	£ 522.00
16/11/2017	Keith Goldsmith	Trelawney Gardens	1735	£ 44.99
16/11/2017	Hugh Harris Ltd	Outdoor gym repair	1736	£ 48.00
All cheque payments today				£ 2,262.62

B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule		Sep 2017	Period	6
Date	Payee	Description	Pay	£
23/10/2017	EDF	electricity	DD	62.31
All bank payments this period				£ 62.31

Bank Receipts Schedule		Oct 2017	Period	6
Date	Payer	Description		£
09/10/2017	Lloyds Bank	Interest		£ 3.31
All bank receipts this period				£ 3.31

C Bank Reconciliation – previously circulated. Clerk gave bank holdings as £22,448.09 and £108,657.94 at 31 October 2017.

D Councillor Medlen reviewed a sample of bank payments from the previous month.

Cllr Kendall left the meeting at 20.37

E To approve the budget for 2018/2019 (report previously circulated)
It was RESOLVED to accept the budget of £21,559. Proposed Cllr Easterbrook. Seconded Cllr Clarke. All agreed.

F To approve the precept for 2018/2019 (report previously circulated)
It was RESOLVED to agree a precept of £25,168. Proposed Cllr Tucker. Seconded Cllr Easterbrook. All agreed.

G Councillors will be asked to support applications to award grants to the following group:

i Menheniot Sports Association

Councillors discussed the application and the benefits it would bring to the parish. All agreed that they supported the project and gave an in-principle decision to make an award in the future. However, they expressed concerns about the level of income that the MSA could generate itself, and reserved judgement on the exact amount until they had evidence that it had made applications to other funding bodies. The current application would be the equivalent of 65% of the balance of the council's Community Grants budget.

ii Menheniot Scout Group £100 for carol service. It was RESOLVED to agree a donation of £100 from the council's Small Donations fund. Proposed Cllr Medlen. Seconded Cllr Ball. All agreed.

	<p>iii Merrymeet & Pengover Green Residents Association have written to ask for a contribution to the cost of a new noticeboard. It was RESOLVED to agree a donation of £125 from the council's Small Donations fund. Proposed Cllr Clarke. Seconded Cllr Tucker. All agreed.</p>
145/2017	<p>Clerk's Administration</p> <p>A Renewal of SSE Enterprise maintenance of public lighting contract. Councillors reviewed the contracts terms and conditions. It was RESOLVED to renew. Proposed Cllr Medlen. Seconded Cllr Tucker. All agreed.</p>
146/2017	<p>Councillors' Reports</p> <p>A Cllr Demelza Medlen Skateboard park progress. The councillor reported that three designs had been received, and that the steering group would be meeting in the new year to consider which would be most suited to the local need and space available. The councillor also thanked the parish council for its donation to the fireworks event held earlier in the month which had attracted almost 700 people and raised £2,500 for the Menheniot School Association.</p> <p>B Cllrs Tony Ball & Demelza Medlen Progress with Safeguarding Policy</p> <p>C Cllr Janice Turner Progress with Community Emergency Plan</p> <p>The Clerk apologised for the lack of progress with these plans that was due to the extraordinary meeting held earlier in the month. The proposal was now to invite the full range of volunteering groups in the parish to attend an informal meeting in January to assess the draft policies and invite their participation in agreeing ones that they could all implement. ACTION Clerk to set up meeting in January 2018.</p> <p>D Cllr Pat Cade Allotments survey (available online) The Clerk explained that the recent survey among allotment holders had been completed by 80% of them, and that the results were valid. The conclusions from the survey were that: most plot holders would like the council to provide additional services and that most of them would pay a higher annual rental to fund them. ACTION Clerk to circulate survey report to all allotment holders together with a new survey for them to decide on their priorities. Final report and recommendations to be presented at the next public meeting on 24 January 2018.</p> <p>E Cllr Tony Clarke Maintenance of play equipment. Cllr Clarke reminded that meeting that a cheque previously paid out to Hugh Harris Ltd for a replacement seat in the outdoor gym would be reimbursed by the resident who damaged it. All repairs are currently up to date apart from the final piece of wet pour needed in the playground. ACTION Clerk to write to resident for refund.</p> <p>Cllr Clarke left the meeting at 21.14</p>
147/2017	<p>Chair's Agenda Items</p> <p>A Consultation on School Keep Clear markings. Councillors discussed the consultation organized by Cornwall Council to agree a system of yellow line warnings along Hartmeade, and the results of the public meeting held on 2 November. It was RESOLVED to agree the statement from the parish council objecting to the proposal. Proposed Cllr Medlen. Seconded Cllr Hooper. All agreed.</p> <p>B Neighbourhood Development Plan The Chair reminded councillors of the need to be supporting the NDP at their meetings, and reported that the next residents' survey was due to be sent out shortly. Three public drop-in sessions are planned for December and January.</p>

148/2017	Diary Dates A The next Full Council Meeting is to be held at The Old School, Menheniot on Thursday 18 January 2018, commencing at 7.30pm.
149/2017	Meeting closed – 21.25

