

At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 17 January 2019 at 7.30pm there were present: Mr Jerry Tucker (Chair); Mrs Eve Easterbrook (Vice Chair); Mrs Lilian Hooper; Mr Tony Ball; Mr Tony Clarke

Clerk to the Council: John Hesketh

There were 5 members of the public in attendance

Minute	Agenda Items
01/2019	<b>Chairman's Welcome</b>
02/2019	<b>Apologies for Absence</b> Apologies received from Cllrs Pat Cade, Janice Turner and Sally Kendall. No apologies received from Cllr Will Sneyd.
03/2019	<b>Members' Declarations</b> No declarations made or dispensations requested.
04/2019	<p><b>Public Participation</b></p> <p>A resident asked about a recent visit made by parish councillors to her locality at Park an Keres. Cllr Easterbrook explained that this was an examination by Aecom, a consultancy employed by the parish council to create a design guide that would form part of the Neighbourhood Plan. Their aim was to examine the architecture and detailing of buildings around the parish and produce a guide for people making planning applications so that any plans they submitted would take account of the heritage of the area.</p> <p>Cornwall Councillor Phil Seeva was unable to attend and sent a written report: he has attended meetings at national level about improvements to the A38, one of which is confirmed as closing the junction on the A38 at Lower Clicker and creating an alternative junction at the Liskeard-Looe turnoff; Cornwall has been awarded a licence to operate horizontal take-off spacecraft at Newquay; Cornwall Council is currently negotiating with central government to secure a financial contribution towards the cost; full council met in December to agree a proposal to build a Stadium for Cornwall that will receive part-funding from central government; the councillor has stepped down from his position as leader of the Conservative Group at Truro, and will instead represent Cornwall on the board of the Local Government Association with responsibility for culture, tourism and sport.</p> <p>A reminder that he still has funds remaining in his <b>Cornwall Community Chest</b>, and that any residents or community groups that wish to apply should do so before 28 January 2019. Clerk can supply more information to any interested parties.</p>
05/2019	<b>Minutes of Meeting</b> Councillors RESOLVED to accept the minutes of 15 November 2018 as a true and accurate record. Proposed Cllr Clarke. Seconded Cllr Hooper. All agreed. Also RESOLVED to accept the minutes of 13 December 2018 as a true and accurate record. Proposed Cllr Easterbrook. Seconded Cllr Ball.
06/2019	<b>Matters Arising from the Minutes</b> Item 92A Dog walkers signage Clerk reported that there had been no response from his Facebook posting asking residents to suggest locations for the new signs. Councillors proposed that large metal signs be

	<p>installed at William Laundry Close, Trewint Road and by the football field. Also suggested that the council consider installing further waste bins in the village centre. ACTION Clerk to arrange installation of signs and report back with prices for waste bins and emptying.</p> <p>Item 92B      Pedestrian Lighting at Bowling Green Postponed until a future meeting.</p> <p>Item 144      Replacement bollards for village green Clerk reported that the order had been placed with delivery within 3 weeks.</p>
<p><b>07/2019</b></p>	<p><b>Correspondence</b></p> <p>A              Letter from The Sowenna Appeal It was RESOLVED to make a donation of £50 to the appeal. Proposed Cllr Clarke. Seconded Cllr Easterbrook. All agreed.</p> <p>B              Email from resident about William Laundry Close Clerk explained the detail of a complaint he had received about the lack of consultation on the approved application to build up to 9 houses by this site. The resident had been sent a detailed reply, and the meeting was reminded that the approval had been for outline planning permission at this stage. Any future detailed plans would still be subject to assessment on material considerations, and residents would be able to comment on any concerns at that time.</p> <p>C              Email about Community Governance Review It was RESOLVED to decline the offer of a governance review. Proposed Cllr Tucker. Seconded Cllr Clarke. All agreed. ACTION Clerk write to the Electoral Review Panel.</p> <p>Item 139A      Thank you letter from Menheniot Scouts Noted with appreciation.</p> <p>Item 139B      Judgement on Crantock Parish Council. Clerk explained following on from Item 139B, the judicial review requested by Crantock PC had been unsuccessful. Council is advised that a full and complete explanation will be provided by Cllr Ben Dobson, Chair of Crantock PC and circulated to members when available.</p> <p>Clerk has received a letter from Police and Crime Commissioner inviting residents to take part in a consultation on the level of police precept for 2019/2020. Survey is open until 4 February 2019, and can be accessed online at <a href="http://www.surveymonkey.co.uk/r/GXPM5LX">www.surveymonkey.co.uk/r/GXPM5LX</a></p>
<p><b>08/2019</b></p>	<p><b>Planning Matters</b></p> <p>A              To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. Ref: PA19/00169 Location: Blackadon farm, Horningtops, Liskeard PL14 3PY Proposal: Construction of an agricultural building. Permitted Development Order 2015 applies. This application is for permitted development and replaces a building on the same site recently lost to fire. No decision required.</p> <p>B              Any applications received by Cornwall Council by the time of the meeting. Information only. None received.</p> <p>C              Planning applications approved by Cornwall Council. PA18/09457 APPROVED Location: The Old Toll House Plymouth Road Liskeard Cornwall PL14 3FH Proposal: Alterations to the existing carport to form an extra bedroom/living space</p>

	<p>PA18/09458 APPROVED  Location: The Old Toll House Plymouth Road Liskeard Cornwall PL14 3FH  Page 19 of 49  Proposal: Listed building consent for alterations to the existing carport to form an extra bedroom/living space</p> <p>28.11.2018 PA17/12165 APPROVED  Applicant: Mr P Rowe  Location: Land North Of William Laundry Close Menheniot PL14 3XL  Proposal: Outline application for residential Development for up to 9 houses.</p> <p>PA18/09711 APPROVED  Location: 8 East Road Menheniot Liskeard Cornwall PL14 3RR  Proposal: Extend width of front porch, replace front bay window with glazed doors and install glass balustrading.</p> <p>PA18/10410 APPROVED  Applicant: Castle Motors  Location: Castle Motors Plymouth Road Liskeard Cornwall PL14 3PX  Proposal: Construction of additional motor sales showroom with associated works.</p> <p>07.01.2019 PA18/10581 APPROVED  Applicant: Mr And Mrs Q Smith  Location: Charis Menheniot Liskeard Cornwall PL14 3RA  Proposal: Extension and conversion of garage to form one bedroom studio annexe to main dwelling and enlarge existing balcony to living room.</p> <p>08.01.2019 PA18/11637 APPROVED  Applicant: Mr Calum Campbell  Location: North Treviddo Farm Horningtops Liskeard Cornwall PL14 3PS  Proposal: Non material amendment for change to first floor layout to provide additional dressing area and en-suite to bedroom and additional roof lights above bathroom and en-suite and continuation of central pitched roof profile over new accommodation (application number PA17/08524 dated 18th October 2017 relates)</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.</p> <p>E Non material amendment  PA18/11637  Location: North Treviddo Farm Horningtops Liskeard Cornwall PL14 3PS  Proposal: Non material amendment for change to first floor layout to provide additional dressing area and en-suite to bedroom and additional roof lights above bathroom and en-suite and continuation of central pitched roof profile over new accommodation (application number PA17/08524 dated 18th October 2017 relates)  <i>For information only. See Item C above.</i></p>
<p><b>09/2019</b></p>	<p><b>Financial Matters</b></p> <p>A It was RESOLVED to approved the schedule and agree payment. Proposed Cllr Tucker. Seconded Cllr Easterbrook. All agreed.</p>

Payments Schedule		Dec 2018	Period	9
Date	Payee	Description	CQ	£
17/12/2018	DJA Gardening	WW1 garden	1851	£ 138.99
17/01/2019	SSE Enterprise	Lighting maintenance	1852	£ 46.60
17/01/2019	Steve Besford-Foster	NDP Project Manager	1853	£ 2,000.00
17/01/2019	Webcube Media	Domain hosting	1854	£ 125.00
17/01/2019	Cornwall Council	Sports ground rates	1855	£ 8.26
30/01/2019	John Hesketh	Salary	1856	£ 423.80
30/01/2019	HMRC	PAYE	1857	£ 138.20
All cheque payments today				£ 2,882.85

B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule including Debit Card				
Date	Payee	Description	Pay	£
03/12/2018	South West Water	Water allotments	DD	24.17
03/12/2018	South West Water	Water toilets	DD	288.36
05/12/2018	Cartridge World	PPSA	DC	43.76
12/12/2018	Liskeard Stationery	PPSA		2.48
All bank payments this period				£ 358.77

Bank Receipts Schedule				
Date	Payer	Description		£
10/12/2018	Lloyds Bank	Interest		1.11
31/12/2018	Cornwall Council	Interest		£ 44.55
21/12/2018	Groundworks UK	NDP Grant		£ 4,290.00
All bank receipts this period				£ 4,335.66

C Bank Reconciliation.

At the close of business on 31 December 2018, the parish council showed a balance of £103,077.19 in its accounts.

D A councillor will be invited to review bank payments from the previous month  
Postponed to February 2019

E Grants & Donations Policy

Clerk reported that every recipient of a parish council grant made within the past 3 years had received a copy of the online survey. So far, 50% of recipients had completed the survey with many including suggestions to improve the process. Survey closes on 31 January 2019.

F Precept Notification and public briefing note.

Following on from councillors' decision in November 2018 (Item 141D) to agree a budget and precept for 2019/20 that is 21% lower than the current year, the Clerk has produced a short briefing note for residents to explain how the council manages its money. This is available to download from the council's website at [www.menheniotparish.org.uk/mp\\_live/wp-content/uploads/2015/07/MPC-BN-Parish-Precept-2019-2020.pdf](http://www.menheniotparish.org.uk/mp_live/wp-content/uploads/2015/07/MPC-BN-Parish-Precept-2019-2020.pdf)

10/2019

**Councillors' Reports**

A Cllr Will Sneyd  
Economic Growth & Development Meeting December 2018  
Postponed until February 2019.

B Cllr Pat Cade  
In Cllr Cade's absence, the Clerk presented her report.

	<p>Invoices for the 2019 annual rent are due to be dispatched shortly. Councillors asked that a short questionnaire be included to take the opinion of plot holders regarding rental of multiple plots start review of water charges.</p> <p>ACTION Clerk to publish survey for allotment tenants.</p>
11/2019	<p><b>Chair's Agenda Items</b></p> <p>A Neighbourhood Development Plan. Chair reported that the final draft of the Plan had been presented to the NDP Steering Group last week, and following some editing would soon be available for wider consultation. A copy can be viewed and downloaded here: <a href="http://menheniotparishcouncil.co.uk/wp-content/uploads/MENHENIOT-PARISH-NEIGHBOURHOOD-DEVELOPMENT-PLAN-DRAFT-V4.pdf">http://menheniotparishcouncil.co.uk/wp-content/uploads/MENHENIOT-PARISH-NEIGHBOURHOOD-DEVELOPMENT-PLAN-DRAFT-V4.pdf</a></p> <p>B Update on progress to the Menheniot Traffic Plan Off Street Parking Order consultation Cornwall Council is consulting on proposed changes to its parking charges and additional prohibitions to motorhomes. None of these proposals have a direct impact in the parish, but the Chair encouraged residents to take part in the survey which will close on 1 February 2019. The consultation can be accessed at <a href="http://www.cornwall.gov.uk/TrafficConsult">www.cornwall.gov.uk/TrafficConsult</a></p> <p>Parking restrictions in Hartmeade car park The Chair continues to be concerned about weekend parking restrictions at this car park, and has asked Cornwall Council to review the regulations that prevent parking for more than 24 hours on Saturday and Sunday. The matter will be discussed at the next Community Network Area meeting on 6 February 2019.</p>
12/2019	<p><b>Clerk's Administration</b></p> <p>A Casual Vacancy Reported that no residents had requested an election to select councillors to fill the vacant seats on the council. Notices to promote the co-option of councillors had been posted on the parish notice boards in December. Two candidates had come forward for selection.</p> <p>B General Data Protection Regulation Clerk presented an audit of compliance with the GDPR, and explained that he had used a template supplied by Cornwall Association of Local Councils. The audit showed that the council had complied with all 11 topics listed in the document, and the Clerk was confident that the new policies and procedures that had been adopted could withstand scrutiny and challenge.</p>
13/2019	<p><b>Closed Session</b> PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.</p> <p>Councillors interviewed Mr Nathan Pearce and Mr Peter Rowe together for the two casual vacancy. It was RESOLVED to accept both candidates' requests to be co-opted to the parish council. Proposed Cllr Clarke. Seconded Cllr Hooper. All agreed. Both signed their Declarations of Acceptance of Office, and the Chair welcomed Cllrs Pearce and Rowe to the parish council. ACTION Clerk to organise induction for both councillors.</p>
14/2019	<p><b>Diary Dates</b></p> <p>A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 21 February 2019, commencing at 7.30pm. The next Neighbourhood Plan meeting will be held at 7pm on 14 February 2019 at The Old School.</p>
15/2019	<p><b>Meeting closed – 21.00</b></p>

