

At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 18 April 2019 at 7.30pm there were present: Mrs Eve Easterbrook (Vice Chair); Mrs Lilian Hooper; Mr Tony Ball; Mr Tony Clarke; Mr Nathan Pearce; Mrs Sally Kendall; Mr Will Sneyd.

Clerk to the Council: John Hesketh

There were 2 members of the public in attendance

Minute	Agenda Items
28/2019	<p>Chairman's Welcome Cllr Easterbrook welcomed councillors and residents to the meeting, and explained that in the absence of Cllr Tucker, she would chair the meeting.</p>
29/2019	<p>Apologies for Absence Cllr Jerry Tucker; Cllr Pat Cade; Cllr Janice Turner; No apologies from Cllr Peter Rowe</p>
30/2019	<p>Members' Declarations Cllr Easterbrook, as Chair and Trustee of Menheniot Old School Trust, declared an interest in Item 34Ei.</p>
31/2019	<p>Public Participation Members of the public were invited to address the Council. Kat Harrison from the Menheniot Playgroup explained that the new play area at the front of the building left users vulnerable to harm if tiles or other debris should fall from the roof. There had been instances of three tiles having become dislodged, potentially injuring people in the area below. Their original application for £2388 had been based on a quotation, but was now reduced to £1450 to reflect smaller scale works.</p>
32/2019	<p>Minutes of Meeting Councillors RESOLVED to accept the minutes of 21 March 2019 as a true and accurate record. Proposed Cllr Ball. Seconded Cllr Hooper. All agreed</p>
33/2019	<p>Planning Matters A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. Reference PA19/00602/PREAPP Location North Treviddo Farm Horningtops Liskeard Cornwall PL14 3PS Proposal Pre application advice for development of disused barns into 2 no dwellings Councillors examined the request for Pre-App Advice, and after discussion of the plans and documents submitted, declined to make any comment.</p> <p>Ref PA19/02276 Location South Treviddo Transit Site Horningtops Proposal Non Material Amendment for confirmation of construction materials of ablution block and mono pitch roof <i>For information and noted.</i></p> <p>Ref PA19/02665 Location Manor Farm Barn Pengover Green Liskeard Cornwall Proposal Change of Use from Holiday / Annexe to Open Market Dwelling It was RESOLVED to support this planning application. Proposed Cllr Clarke. Seconded Cllr Pearce. All agreed. In making their decision, councillors noted that the change of use will not</p>

impact on the residential amenity, traffic flow or harm the local environment because the footprint will be identical to its current use. Conforms to Cornwall Local Plan Policy 7 'reuse of suitably constructed . . .buildings'

B Any applications received by Cornwall Council by the time of the meeting. Information only.
 Ref PA19/02756
 Location Cartuther Barton, Horningtops
 Proposal Listed Building Consent for the conversion of existing listed barn to form two dwellings, conversion of existing barn as single dwelling together with associated works

C Planning applications approved by Cornwall Council.
 0.03.2019 PA18/10370 APPROVED
 Applicant: Mr B Mills
 Location: Trenant Cottage Menheniot Liskeard Cornwall PL14 3RF
 Proposal: Demolish existing fire damaged property and construct new replacement 4 bedroom detached house and associated external works with variation to condition 2 of application no. PA16/04291 dated 09/08/16 to enable the revised design to dwelling.

Reference PA19/00896 No prior approval needed
 Location Land Near, Scawns House, Menheniot
 Proposal Notification of Prior Approval for a Change of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to dwelling houses (Class C3)

PA18/09852 APPROVED
 Applicant: Mr And Mrs Roobottom
 Location: Woodlands Manor Menheniot Liskeard Cornwall PL14 3QY
 Proposal: Demolition of existing conservatory replacing with painted timber garden room with natural slate roof

PA18/09853 APPROVED
 Applicant: Mr And Mrs Roobottom
 Location: Woodlands Manor Menheniot Liskeard Cornwall PL14 3QY
 Proposal: Listed Building Consent for the demolition of existing conservatory replacing with painted timber garden room with natural slate roof

D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.

34/2019

Financial Matters

A It was RESOLVED to approved the schedule and agree payment. Proposed Cllr Sneyd. Seconded Cllr Pearce. All agreed.

Date	Payee	Description	CQ	£
18/04/2019	Playsafety	Playground inspection		177.00
18/04/2019	Rob Craig	Ground maintenance		300.00
18/04/2019	Cornwall ALC	Annual subscription		582.60
18/04/2019	SSE Enterprise	Street lighting maintenance		48.60
18/04/2019	Prydis	Payroll support		98.99
18/04/2019	John Hesketh	Expenses		212.52
29/04/2019	John Hesketh	Salary		975.72
29/04/2019	HMRC	PAYE		182.00
All cheque payments today				£ 2,577.43

B Direct Bank Payment & Receipts. For information.

Date	Payee	Description	Pay	£
01/03/2019	South West Water	Water Toilets	DD	283.60
All bank payments this period				£ 283.60
Bank Receipts Schedule				
Date	Payer	Description		£
11/03/2019	Lloyds Bank	Interest		1.01
13/03/2019	Menheniot Playgroup	License fee		1.00
21/03/2019	Invoices issued	Allotment rent & license		78.00
31/03/2019	Cornwall Council	Interest		48.49

C At the close of business on 31 March 2019, the parish council showed a balance of £95,881.89 in its accounts.

D Cllr Sneyd reviewed a selection of bank payments from the previous month

E Councillors examined applications for Community Grants from these organisation:
i Menheniot Playgroup.

Cllr Easterbrook left the meeting at 20.00. Cllr Clarke took the Chair. Cllr Hooper asked who the Old School building belonged to and was told by Cllr Clarke that it was owned by the Menheniot Old School Trust. Cllr Sneyd asked for clarification on what the snow guards would do – that they would prevent tiles from falling onto the play area. Cllr Pearce asked how many children would benefit – 35.

It was RESOLVED to make an award £1,450. Proposed Cllr Pearce. Seconded Cllr Kendall. All agreed.

Cllr Easterbrook returned to the meeting at 20.08.

ii Menheniot Parochial Church Council for graveyard maintenance.

Cllr Hooper declared an interest as being a member of the PCC.

It was RESOLVED to make an award £1,900 subject to a review of the current arrangements for grasscutting. Proposed Cllr Easterbrook. Seconded Cllr Clarke. All agreed. Cllr Hooper abstained.

iii Trelawney Road Garden

It was RESOLVED to make a donation of £100. Proposed Cllr Ball. Seconded Cllr Clarke. All agreed, and thanked Keith Goldsmith for his work in maintaining the gardens. Clerk noted a request to included regular maintenance as part of the council's annual open spaces budget.

35/2019

Councillors' Reports

A Cllr Tony Ball

Had been asked by the Merrymeet & Pengover Green Residents Association to consider the purchase and installation of a defibrillator at Merrymeet.

ACTION Clerk to bring proposals to the next meeting.

B Cllr Pat Cade

In the absence of Cllr Cade, the Clerk summarised findings from the survey. That: waiting lists for new applications and transfers between plot holders should be published and updated as required; when allocating plots, the applicant waiting longest should have first option to choose; plots will be examined monthly to ensure compliance with the tenancy agreement; the three month notice rule for vacating plots should be also applied to transfers between ploholders. It was RESOLVED to accept the survey findings. Proposed Cllr Pearce. Seconded Cllr Sneyd. All agreed.

ACTION Clerk to distribute survey to plot holders, and produce new guidance for tenants.

C Cllr Nathan Pearce

	<p>Reported that a number of wall tiles were missing or damaged in the public toilets at East Road. ACTION Clerk to write to the council's cleaner, and bring proposals for repairs to the next meeting.</p> <p>Cllr Tony Clarke Has received the inspection reports from RoSPA for the playground equipment at Menheniot and Merrymeet. He will attend to repairs needed at Menheniot and Cllr Ball will repair those at Merrymeet. He also noted that deliberate damage had been caused to equipment at Menheniot, and he was in the course of making repairs himself. He asked that inspection and repairs also be made to the outdoor gym equipment on East Road. ACTION Clerk to draw down further cash for Cllr Clarke's expenses and brief on the repairs needed to the gym equipment.</p> <p>COMMUNITY SAFETY Cllr Clarke asked that councillors and residents be aware of a white transit van that may be linked to burglaries in the area recently. Abandoned vehicles at Factory Cottage have been causing problems for residents. This has been reported to the police. Any further information should be passed onto PC Steve Edser at 07525-408029</p>
<p>36/2019</p>	<p>Chair's Agenda Items</p> <p>A Neighbourhood Development Plan www.menheniotparishcouncil.co.uk The NDP has commissioned a guide to heritage design from AECOM. Copies have been sent out to members of the Steering Group and published on the NDP website. Replies are needed before 26 April 2019. The NDP from St Cleer has been received into the group for comment.</p> <p>B Community Governance Review www.menheniotparish.org.uk It was RESOLVED to agree to Terms of Reference for the CGR Working Group. Proposed Cllr Easterbrook. Seconded Cllr Clarke. All agreed. Cllr Easterbrook reported that at a meeting with Liskeard Town Council on 17 April 2019, Liskeard had presented its final proposals for changes to the adjacent boundary in the north western part of the parish. The area in question is approximately 587 acres, and does not include Cloak Park (although this is indicated on the map). The mapped proposals, together with a description of the options that Liskeard is considering, are now published on the Menheniot parish website. These proposals will be taken back to the Working Group for assessment, and a further report presented at the next meeting in May, with final recommendations at the June meeting.</p> <p>C Renovation work on Hartmeade Car Park It was RESOLVED to agree making a grant application to the Liskeard & Looe Community Network Panel for removal of the speed ramp at the entrance to the car park. Proposed Cllr Easterbrook. Seconded Cllr Clarke. All agreed.</p> <p>D Community Safety The Menheniot defibrillator had been used in the last week. Replacement paddles had been requested from South West Ambulance Services (there is a spare set in the defibrillator cabinet).</p> <p>Old Chapel repairs Repeated concerns about the poor state of the building even though the council has been told the owner's representative has agreed to make repairs pending sale. Clerk has reported the situation to Cornwall Council.</p> <p>A proposed speed limit of 20mph in village centre has been suggested at the last NDP meeting. ACTION Clerk to add to next council agenda.</p> <p>E Menheniot Sports Association Proposal to reduce height of trees adjacent to tennis courts.</p>

	Carried forward to the next meeting.
37/2019	<p>Clerk's Administration</p> <p>A Planning Partnership nominations Clerk explained the work of the Planning Partnership, and accepted the parish council's support in renewing his application. Proposed Cllr Clarke. Seconded Cllr Sneyd. All agreed.</p>
38/2019	<p>Diary Dates</p> <p>A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 16 May 2019, commencing at 7.30pm. The next Neighbourhood Plan meeting will be held at 7pm on 9 May 2019 at The Old School.</p> <p>The Annual Parish Meeting will take place at 7pm on Thursday 9 May at the Old School. Everyone welcome to attend.</p>
39/2019	Meeting closed – 21.15