

MENHENIOT PARISH COUNCIL

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At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 18 May 2017 at 7.30pm there were present: Mr Jeremy Tucker (Chair); Mrs Evelyn Easterbrook (Vice Chair); Mrs Lilian Hooper; Mrs Sally Kendall; Mrs Pat Cade; Mrs Demelza Medlen; Mrs Janice Turner; Mr Peter Sobey; Mr Tony Clarke.

Clerk to the Council: John Hesketh

Minute	Agenda Items
52/2017	<p>Chairman's Welcome The Chair welcomed everyone to the annual council meeting and explained that his first duty to discharge was to oversee the election of a new chair and vice chair.</p>
53/2017	<p>Election of Chair It was RESOLVED to elect Cllr Jerry Tucker as Chair of Menheniot Parish Council. Proposed Cllr Sobey. Seconded Cllr Turner. All Agreed.</p> <p>Election of Vice Chair It was RESOLVED to elect Cllr Eve Easterbrook As Vice Chair of the parish council. Proposed Cllr Kendall. Seconded Cllr Sobey. All Agreed.</p> <p>Appointment of Council Officers The Chair asked for the election of officers to be moved to be included later at Item 62/2017C. All agreed.</p>
54/2017	<p>Apologies for Absence Cornwall Councillor Phil Seeva sent apologies.</p>
55/2017	<p>Members' Declarations</p> <p>A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda. None declared.</p> <p>B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent. None declared.</p> <p>C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. None declared.</p> <p>D. Dispensations – Members to consider any written requests for dispensations. None declared.</p>
56/2017	<p>Public Participation Members of the public are invited to address the Council. (15 minutes) Mr Robert Andrews had submitted a planning application (PA17/03551) and explained that his previous application for the same building had already received planning consent. However, his new applications showed that the building would be rotated slightly which necessitated a change to the route of the driveway, taking this part of the development outside of the approved area. In every other respect, the application was identical to that previously passed.</p>

	<p>Report from Cornwall Councillor Phil Seeva There was no report presented by Cllr Seeva.</p>
57/2017	<p>Minutes of Meetings – Councillors RESOLVED to accept the following minutes as a true and accurate record. 20 April 2017. Proposed Cllr Medlen. Seconded Cllr Kendall. All agreed.</p>
58/2017	<p>Matters Arising from the Minutes</p> <p>The Clerk updated councillors on the recent parish and ward elections: Declaration of Acceptance of Office. Clerk has received all completed DAO and thanked councillors for their prompt attention.</p> <p>Expenses Clerk reminded councillors that their completed electoral expense forms must be return to Returning Officer in Truro before 2 June. An emailed reminder would be sent out beforehand.</p> <p>Register of Disclosable Pecuniary Interest Clerk reminded councillors that this should be completed before 5 June, and that a copy should be submitted to him before forwarding to Cornwall Council's Monitoring Officer in Truro. An emailed reminder would also be sent out prior to the deadline</p> <p>B Pumphouse at Doddycross Clerk reported that Cllr Seeva was attending to this matter and agreed to remind him, and report back to the next meeting.</p> <p>C Football field hedge trimming The Chair explained that he had examined the overgrown holly tree and accepted that it was an essential piece of work, best carried out annually. The high cost of the quotation the council had received was due to delays that may occur as the contractor had to gain access to each individual house. Cllr Clarke suggested the Clerk write a letter to each resident giving them advance notice of the cutting, in order to save time. ACTION Clerk to liaise with contractor and contact residents to give prior notice of cutting. It was RESOLVED to accept the quotation from Rob Craig with a maximum charge of £400. Proposed Cllr Clarke. Seconded Cllr Easterbrook. All agreed.</p> <p>E Support for village defibrillator The Chair explained that Anne Mannell, a resident of Menheniot, had taken responsibility for fundraising to maintain the defibrillator. Clerk was able to report that he had received an email from Ms Mannell, and that the maintenance contract is not due to ne renewed until 2018. ACTION Clerk to contact Ms Mannell in the autumn to discuss fundraising and the option of a small grant from the parish council.</p>
59/2017	<p>Co-option of new parish councillors Councillors questioned two candidates who had come forward to be co-opted to the vacant seats on the parish council.</p> <p>Mr Will Sneyd had previously been a parish councillor and explained that he wished to continue to serve. His experience as a business owner and former councillor would be invaluable to the parish, and he asked councillors to consider his application. It was RESOLVED to co-opt Mr Sneyd as councillor for the parish. Proposed Cllr Sobey. Seconded Cllr Medlen. All agreed.</p> <p>Mr Tony Ball explained that he lived at Pengover Green, and felt that living in that location would be helpful to build links between Menheniot village and Merrymeet. His experience at working for highway contractors would be helpful in the parish, especially when considering matters of maintenance.</p>

	<p>It was RESOLVED to co-opt Mr Ball as councillor for the parish. Proposed Cllr Hooper. Seconded Cllr Kendall. All agreed.</p>
60/2017	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised:</p> <p>28.04.17 PA17/03551 Applicant: Mr And Mrs Robert Andrews Location: Tresulgan Farm Liskeard Road Horningtops Proposal: Erection of an agricultural dwelling with a septic tank Councillors were aware of need for this new agricultural building and its siting would be incorporated within the existing farm space using existing facilities. Cllr Hooper had assessed the application and concluded that the arguments in favour of supporting the application were sound because as an agricultural dwelling, there was no alternative location available, no impact on the residential amenity or the highway. It was RESOLVED to support the application. Proposed Cllr Hooper. Seconded Cllr Kendall. All agreed. The decision complies with Policy 21 sC of the Cornwall Local Plan.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only.</p> <p>C Planning applications approved by Cornwall Council – Information only. 18.04.17 PA16/11451 Applicant: Mr Dudley Easterbrook Location: South Trewint Farm Proposal: Construction of an agricultural building for the storage of grain</p> <p>21.04.2017 PA17/01321 Applicant: Mr And Mrs C Sobey Location: Williams Park Menheniot Liskeard Cornwall PL14 3PN Proposal: Construction of replacement dwelling.</p> <p>04.05.2017 PA17/02841 Applicant: Mr And Mrs Andrew And Debbie Lord Location: 1 Fourgates Menheniot Liskeard Cornwall PL14 3SR Proposal: Proposed rear single storey extension and replacement front porch</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.</p> <p>E Planning Appeals: None</p>
61/2017	<p>Financial Matters</p> <p>A Accounts for Payment – Schedule 2017/18 – Period 2– Members were asked to approve the payment schedule. It was RESOLVED to agree payment. Proposed Cllr Medlen. Seconded Cllr Hooper. All agreed.</p>

Payments Schedule		May 2017	Period	2
Date	Payee	Description	CQ	£
25/04/2017	Menheriot Sports Assn	Grant	1684	£ 250.00
25/04/2017	Menheriot Sports Assn	Grant	1685	£ 1,940.00
25/04/2017	Demelza Medlen	Grant	1686	£ 35.00
25/04/2017	Cancelled	-	1687	£ -
25/04/2017	Jerry Tucker	Expenses	1688	£ 35.00
10/05/2017	Menheriot PCC	Grant	1689	£ 1,900.00
18/05/2017	Playsafety	Playground maintenance	1690	£ 172.20
18/05/2017	CALC	Good Councillors Guide	1691	£ 30.80
18/05/2017	Robert Craig	Ground maintenance	1692	£ 660.00
18/05/2017	John Hesketh	Expenses	1693	£ 30.76
18/05/2017	Pydis	Accountancy support	1694	£ 87.60
18/05/2017	Came & Co	Insurance	1695	£ 526.18
31/05/2017	John Hesketh	Salary	1696	£ 522.00
All cheque payments today				£ 6,189.54

B Direct Bank Payment & Receipts. For information.

Date	Payer	Description	£
10/04/2017	Comwall Council	Precept & CTS	£ 13,179.11
10/04/2017	Lloyds Bank	Interest	£ 4.22
All bank receipts this period			£ 13,183.33

C Bank Reconciliation – previously circulated.

D A councillor will be invited to review bank payments from the previous month. Clerk apologised that the record of historic payments was unavailable on this occasion, and asked that this item be carried forward to the June meeting. All agreed.

E Councillors will be asked to approve the Council's Annual Return 31 March 2017 and receive a commentary from the auditor. Mrs Coles had no issues with any part of the governance or accounting statements she had audited.

Section 1 The Annual Governance Statement

It was RESOLVED to accept the Annual Governance Statement. Proposed Cllr Tucker. Seconded Cllr Clarke. All agreed.

Section 2 The Accounting Statement

It was RESOLVED to accept the Accounting Statement. Proposed Cllr Easterbrook. Seconded Cllr Medlen. All agreed

F Clerk explained that the current restriction on small donations to local groups could be onerous when small amounts of money were needed at short notice. It was RESOLVED to approve an amendment to the terms of the Small & Charitable Donations fund to read 'Applications may be considered at every public meeting' and that Charitable Donations may be awarded to 'Local groups and regional charities'. Proposed Cllr Easterbrook. Seconded Cllr Tucker. All agreed.

G Financial report 2016/17 Q4 – previously circulated. Clerk gave a brief summary of the report which councillors accepted.

62/2017

Clerk's Administration

A Code of Conduct

	<p>Councillors were asked to support an amendment to the council's Standing Orders to include 'All councillors shall undertake training in the Code of Conduct within six months of the delivery of their Declaration of Acceptance of Office' under Item 14h. This is based on advice and a request from Cornwall Council's Governance Manager who is asking that all town and parish councils adopt the amendment. It was RESOLVED to amend the Standing Orders. Proposed Cllr Sneyd. Seconded Cllr Medlen. All agreed.</p> <p>B Code of Conduct Training Clerk explained that CALC had agreed to deliver a private training session for all councillors on Tuesday 6 June 2017 7pm at Menheniot Old School. Councillors are asked to arrive at 6.30pm to meet informally with members from Botus Fleming Parish Council who have been invited to attend. Each council will pay a separate fee to CALC. ACTION Clerk to email details and a reminder to councillors.</p> <p>B Planning Training Cornwall Council's Planning Team are holding a planning training session on Wednesday 14 June 2017 5.30pm at Bodmin Council offices as part of their induction programme. There is no charge for the training and all councillors are encouraged to attend. ACTION Clerk to email details and a reminder to councillors.</p> <p>C Forward Plan Councillors discussed the draft of the council's future workplan for 2017-18. Clerk explained that there are new policies and procedures which will need to be agreed as part of our accreditation for the Local Council Award Scheme. The Chair now invited councillors to volunteer to take on new roles that would link aspects of the forward plan to improved representation of the council's interests with external bodies. The complete list is attached below.</p>
63/2017	<p>Chair's Agenda Items The Chair expressed concerns about the continued parking of a large trailer in the centre of the village. Police officers have been involved but with no satisfactory outcome. ACTION Clerk with speak with CALC for advice and contact the Cornwall Community Safety Team.</p> <p>The Chair confirmed that an award certificate had been prepared for former Cllr Crocker, and arrangements would be made to present it to him at the annual parish meeting. ACTION Clerk to liaise with Chair to agree and date and make appropriate arrangements.</p> <p>Cllr Medlen reported to the Chair that she had already received replies to her survey of young people in the village (Item 47E/2017 iv), and early indications were that there was demand for a place to meet informally and for skateboard use. The councillor is looking at similar small scale operations in south-east Cornwall and the options for sponsorship.</p>
64/2017	<p>Diary Dates A The next Full Council Meeting is to be held at The Old School, Menheniot on Thursday 15 June 2017, commencing at 7.30pm.</p>
65/2017	Meeting closed – 2100



Office held	Office Holders 17/18
Chairman	Mr J Tucker
Vice Chairman	Mrs Eve Easterbrook
Allotments	Mrs P.A. Cade
Community Safety (Police and Neighbourhood Watch)	Mr A Clarke
Poads Trust Reps	Mrs E Easterbrook

Parochial Church Council	Mrs E. A. Easterbrook
Parish Hall Committee	Mrs P.A. Cade
Sports Association	Mrs S Kendall
Playground Maintenance	Mr A Clarke & Mrs D Medlen
Paths & Stiles	Mrs S Kendall & Mr T Ball
Transport	Mrs P.A. Cade
Old School Trust	Mrs E Easterbrook
Highways	Mr J Tucker & Mr T Ball
Honorary Auditor	Mrs Linda Coles