

At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 18 October 2018 at 7.30pm there were present: Mrs Eve Easterbrook (Vice Chair); Mrs Lilian Hooper; Mr Tony Ball; Mr Will Sneyd; Mrs Sally Kendall; Mrs Janice Turner; Tony Clarke.

Clerk to the Council: John Hesketh

There were 2 members of the public in attendance

Minute	Agenda Items
119/2018	<p>Chairman's Welcome Cllr Easterbrook took the chair due to the absence of Cllr Tucker.</p>
120/2018	<p>Apologies for Absence Apologies received from Cllr Jerry Tucker; Demelza Medlen; Pat Cade; Peter Sobey.</p>
121/2018	<p>Members' Declarations No declarations made or dispensations requested.</p>
122/2018	<p>Public Participation Members of the public are invited to address the Council. Mr James Jenkinson of the Foresight Group explained that his company had been working with owners of solar farms to encourage the growing of nectar and pollen wildflowers and the installation of beehives. He will send the Clerk further information and asks that it is publicised to residents. ACTION Clerk to distribute information.</p> <p>Mr Brian Cade, representing the Royal British Legion, thanked the parish council for its support in funding the refurbishment of the war memorial. He handed over a cheque for £400 that had been granted from Cllr Seeva's Community Chest as a contribution towards the cost of the work. The Chair thanked Mr Cade for his work in preparing the parish for Remembrance Sunday, and events to mark the centenary of the end of WW1.</p> <p>Cornwall Councillor Phil Seeva was not present at the meeting but sent a brief written report: Cornwall Councillors had voted to agree new divisional boundaries that would see Menheniot retained within its current division. St Keyne will be moved into the new division of Liskeard South & Dobwalls. The next stage in the review will be an examination of the current town and parish council boundaries. A consultation by the Devon & Cornwall Police & Crime Commissioner on a possible merger between her force and Dorset Police has closed: the PCC had opposed the merger and the conclusion is that there will be - no merger.</p>
123/2018	<p>Minutes of Meeting Councillors RESOLVED to accept the minutes of 20 September as a true and accurate record. Proposed Cllr Kendall. Seconded Cllr Ball. All agreed. Clerk later noted that Cllr Clarke had sent apologies via the Chair for this meeting.</p>
124/2018	<p>Matters Arising from the Minutes Item 92A Dog walkers signage Clerk reported that new signage had not yet been received. ACTION Clerk to follow up initial enquiries.</p> <p>Item 92B Pedestrian Lighting at Bowling Green Cllr Turner reported that solar lights had been installed by a resident, and no further action would be needed by the parish council. Cllr Kendall agreed to visit the resident to thank them</p>

	<p>and offer a contribution to the cost of purchase. Councillors discussed additional lighting at the footpath to Fourgates and by the tennis courts. ACTION Clerk to investigate and report back to the November meeting with outline proposals.</p> <p>108 New town and parish council boundaries Clerk reported that CALC (Cornwall Association of Local Councils) advised that any review of boundaries would take place after new divisional boundaries had been signed off.</p> <p>113B Weed spraying of French drain on playing field Had been completed on 26 September.</p> <p>114B Ongoing repairs to Hartmeade car park Chair reported that the cost of removing the speed bump and overhanging trees would be approximately £2,000 and that Cornwall Council did not have funds to enable the work. Councillors agreed to submit a grant application to the Community Network Area in April 2019.</p> <p>Chair agreed to allow Cllr Clarke to bring forward his report on recent events on the council's playing field. He reported that there had been several incidences of anti-social behaviour around the children's play area. Deliberate damage had been caused to the surface beneath the play equipment. He requested authority to purchase repair materials (agreed) and asked for the Clerk's advice on what actions the parish council may take if there were further incidents. Clerk explained that the parish council had no special powers to manage anti-social behaviour, and any serious concerns should always be reported to the police.</p>
<p>125/2018</p>	<p>Correspondence</p> <p>A Report from SSE Lighting on annual maintenance Councillors noted that all parish council lighting columns are in good condition and that no additional maintenance is required.</p> <p>B Letter from Mr D Kemplen about maintenance of his allotment plot Councillors noted the contents of Mr Kemplen's email and letter and directed him to their previous determination of his complaint that was made in July 2017, and to his current tenancy agreement. No further action will be taken.</p> <p>C Email from Cornwall Hospice Care requesting a donation It was RESOLVED to agree a £100 donation. Proposed Cllr Turner. Seconded Cllr Clarke. All agreed.</p>
<p>126/2018</p>	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.</p> <p>Reference: PA18/07882 Location: The Old Toll House Plymouth Road Liskeard Cornwall PL14 3FH Proposal: Listed Building Consent for the provision of 5 security lights to external walls. It was RESOLVED to support the application. Proposed Cllr Clarke. Seconded Cllr Kendall. All agreed. In making their decision, councillors took account of the guidelines issued by Cornwall planners in assessing the criteria for protecting listed buildings and their special character, and request that the proposals are considered against any possible adverse impact the changes might have on the building's special character.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. A late notice to discharge conditions for application PA18/09660 has been received. Councillors noted the documents for information.</p> <p>C Planning applications approved by Cornwall Council.</p>

PA18/07110 APPROVED
 Location: Williams Park Menheniot Liskeard Cornwall PL14 3PN
 Proposal: Erection of replacement dwelling

PA18/07392 APPROVED
 Location: South Trewint Farm Trewint Road Menheniot Liskeard Cornwall
 Proposal: Construction of agricultural building (cattle rearing shed).

Reference: PA18/08739
 Location: Land West Of A38 At South Treviddo Horningtops Liskeard Cornwall
 Proposal: Non material amendment for seven smaller semi detached toilet facilities and one fully accessible unit (application number PA14/05277 allowed on appeal APP/00840/W/15/30004968 dated 21st January 2016 relates)
 ACTION Clerk to invite planning officer and Cornwall Housing representative to the November meeting.

D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.

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Financial Matters

A It was RESOLVED to approved the payment schedule and agree payment. Proposed Cllr Turner. Seconded Cllr Sneyd. All agreed.

Payments Schedule		October 2018	Period	7
Date	Payee	Description	CQ	£
24/09/2018	Menheniot School Assn	Donation	1825	£ 100.00
01/10/2018	A P Clarke	Expenses	1826	£ 11.80
18/10/2018	Playsafety Limited	Safety training	1827	£ 649.00
18/10/2018	Rob Craig	Ground maintenance	1828	£ 680.00
18/10/2018	Merrymeet & Pengover RA	Maintenance	1829	£ 127.00
18/10/2018	John Hesketh	CILCA exam fee	1830	£ 125.00
18/10/2018	John Hesketh	Expenses	1831	£ 123.78
29/10/2018	John Hesketh	Salary	1832	£ 423.80
29/10/2018	HMRC	PAYE	1833	£ 138.20
All cheque payments today				£ 2,378.58

B Direct Bank Payment & Receipts. For information.

Bank Receipts Schedule				£
Date	Payer	Description		
10/09/2018	Lloyds Bank	Interest		3.21
10/09/2018	Cornwall Council	Precept & CTS		£ 13,101.07
30/09/2018	Cornwall Council	Interest		£ 37.16
All bank receipts this period				£ 13,141.44

C Bank Reconciliation.

At the close of business on 30 September, the parish council showed a balance of £106,275.21 in its accounts. This includes the first payment of interest from the Cornwall Council deposit account.

D Cllr Sneyd reviewed a sample of bank payments from the previous month

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Councillors' Reports

A Cllr Eve Easterbrook
 Reported that the draft Bolitho Farm demand study report had been reviewed at a recent stakeholder meeting. The conclusion was that there was a high level of support for the proposal to create an agri-hub on the site. The draft is currently being finalised and will be published before the end of the month.

	<p>Clerk indicated that he was taking advice from CALC to clarify what the parish council's position would be in relation to predetermination if a planning application is eventually received for the development.</p> <p>Cllrs Kendall and Clarke left the meeting at 20.37.</p>
129/2018	<p>Chair's Agenda Items</p> <p>A Neighbourhood Development Plan. Steve Foster, the Project manager continues to draft policies and assessments of potential areas for small housing developments. Next meeting Thursday 8 November at 7pm in the Old School.</p> <p>B Update on progress to the Menheniot Traffic Plan See Item 124/2018 114B above. ACTION Clerk to confirm how representations to amend carpark conditions can be made.</p> <p>C War memorial and WW1 events See Item 122/2018 above. Cllr Hooper asked that new bollards that are planned to be installed around the flagpole should be of equal distance from each other.</p> <p>D Community Speedwatch Clerk has been in touch with local police who explain that evidence will be needed from residents before they can consider asking the area CSW to intervene. ACTION Clerk to follow up previous requests to police for a diary template that residents can use for monitoring excess speeding in the village centre.</p> <p>E Egg throwing in Menheniot village Clerk had posted a request for information on the council's Facebook page after the last meeting but had not received any feedback.</p> <p>Cllr Sneyd left the meeting at 20.51.</p>
130/2018	<p>Clerk's Administration</p> <p>A The General Data Protection Regulations Clerk explained the place that the Reporting Breaches policy has in complying with the 2018 Data Protection Act and highlighted how the General Privacy Policy was derived from the council's GDPR policies and procedures. It was RESOLVED to adopt the Reporting Breaches Policy and affirm the General Privacy Notice. Proposed Cllr Easterbrook. Seconded Cllr Turner. All agreed.</p>
131/2018	<p>Diary Dates</p> <p>A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 15 November 2018, commencing at 7.30pm.</p>
132/2018	Meeting closed – 21.10