

MENHENIOT PARISH COUNCIL

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At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 19 January 2017 at 7.30pm there were present: Mr Jeremy Tucker (Chair); Mrs Evelyn Easterbrook (Vice Chair); Mrs Demelza Medlen; Mrs Janice Turner; Mrs Lilian Hooper; Mrs Pat Cade; Mrs Sally Kendall; Mr Will Sneyd.

Clerk to the Council: John Hesketh

Minute	Agenda Items	Action
1/2017	Chairman's Welcome	
2/2017	Apologies for Absence Mr David Crocker; Mr Peter Sobey; Mr Tony Clarke.	
3/2017	Members' Declarations A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda. None. B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent. Cllr Hooper declared an interest as being a governor at Menheniot School. C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. None. D. Dispensations – Members to consider any written requests for dispensations. None.	
4/2017	Public Participation Members of the public are invited to address the Council. (15 minutes) There were no representations from the public. Cornwall Councillor Phil Seeva presented his monthly report. There had been one full Cornwall Council meeting held in December 2016, and a further one scheduled for the coming week. The principal items that were discussed were: The increase in council tax would be less than 4% in the coming year. The Cornwall Local Plan was adopted. The number of Cornwall Councillors will be reduced, but there are delays in agreeing to what level. CALC has estimated that there should be between 85-95 in total. Councillors are considering how best to take this forward, and are aware that a final decision must be made soon in order for the Local Government Boundaries Commission to be able to progress with its work to reconfigure electoral boundaries in the county. The Chair asked if the decision to leave the EU would impact on the numbers of housing that had been planned and agreed for in the new Cornwall Plan. Cllr Seeva recognised that if there were to be limits on the numbers of people entering the UK for work, there could be a reduction in the demand for housing in the county. However, at the moment, he was not aware that any changes to the plan would be made.	

5/2017	<p>Minutes of Meetings –</p> <p>Councillors will be asked to AGREE to accept the following minutes as a true and accurate record. 17 November 2016. Proposed Cllr Easterbrook. Seconded Cllr Hooper. All agreed. 8 December 2016. Proposed Cllr Turner. Seconded Cllr Medlen. All agreed. 5 January 2017. Proposed Cllr Turner. Seconded Cllr Medlen. All agreed.</p>	
6/2017	<p>Matters Arising from the Minutes</p> <p>Reports back on these actions.</p> <p>A Hedge cutting at Hartmeade and allotments (JT) Chair reported that he had received two quotations hedge cutting at Hartmeade. Rob Craig had submitted the lowest tender and would be carrying out the work on or soon after 4 February 2017. Chair would notify residents. ACTION: open letter to be posted by the entrance to the allotments giving this information.</p> <p>B Maintenance of stiles (PS) Cllr Seeva had been in touch with Cornwall Council but had not yet received a reply. ACTION: Follow up initial enquiry.</p> <p>C Public nuisance around Hartmeade (TC) Cllr Clarke had earlier sent his apologies and asked for the clerk to read out a reply from the police. Councillors discussed the outstanding issue of parking in this area. ACTION: Cllr Seeva will take this matter up with Cornwall Council officers.</p>	<p>Clerk</p> <p>PS</p> <p>PS</p>
7/2017	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised: none received.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. A late application (PA16/11451) from Mr Dudley Easterbrook had been received and will be considered at the next public meeting. The Chair asked for a volunteer to lead on this application. ACTION: Cllr Turner will lead on this planning application.</p> <p>C Planning applications approved by Cornwall Council – Information only: 21.11.2016 PA16/08220 APPROVED Applicant: Trehawke Solar Ltd Location: Land At Trehawke Barton Blunts Liskeard Cornwall PL14 3RH Proposal: Variation of condition 11 attached to planning approval PA12/11024 (construction of solar photovoltaic park with attendant infrastructure) to allow the potential for the solar farm to operate until 2050</p> <p>25.11.2016 PA16/09695 APPROVED Applicant: Miss Mary Wakeham Location: 9 Mews Court Mine Hill Menheniot Liskeard Cornwall Proposal: Install uPVC double glazed window to the exterior wall.</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only: None.</p> <p>E Planning Appeals: None</p> <p>F Cornwall Planning Partnership.</p>	<p>Janice T</p>

The Clerk outlined the scope of his new voluntary position with the Cornwall Planning Partnership. The aim is to represent broader concerns from smaller parish councils and agree improved methods of delivering planning consultations. The minutes of the last meeting in December had already been circulated with key items highlighted. The Clerk discussed changes to the 5 Day Protocol which will give town and parish councils a longer time to review their planning decisions when planning officers recommended a different outcome. Item H below was an example of how reviews of planning decisions will be made in future.

At 20.05 Cllr Seeva apologised and asked to be excused from the remainder of the meeting.

G Pre Application Protocol

Councillors discussed the report that had been circulated earlier. It was RESOLVED to adopt the guidelines that will set out how the parish council will manage applications for advice prior to a planning application being submitted.

Proposed Cllr Kendall. Seconded Cllr Sneyd. All agreed.

ACTION: Clerk to update website and circulate draft profile details to councillors for comment.

H Update on Planning Application PA16/10387 Mr Callum Campbell.
The Clerk had received a notice from Cornwall Council Planners challenging the decision they had made in December 2016 on this planning application. Under the terms of new advice from the Planning Partnership, Cllrs Tucker and Easterbrook examined a report that had been produced by a land agent employed by Cornwall Council who had assessed the size of the proposed development. The agent concluded that the proposal was too large for the number of animals involved. The councillors took their own advice from Cllr Sobey and agreed that the agents report would not have influenced either of their two previous decisions on this applications (August and December 2016). Given the options that were put to them by the planning officer, Cllrs Tucker and Easterbrook agreed to disagree, agreed to present their reasons to this public meeting and maintained their support for the application.

Clerk

8/2017

Financial Matters

A Accounts for Payment – Schedule 2016/17 – Period 9– Members were asked to consider the payment schedule and agree payment.

Payments Schedule		Dec 2016	Period 9	
Date	Payee	Description	CQ	£
19/01/2017	Bob Craig	Maintenance	1662	£ 55.00
19/01/2017	Jerry Tucker	Cable lead	1663	£ 11.08
19/01/2017	John Hesketh	Expenses	1664	£ 38.50
19/01/2017	Pydis	Payroll processing	1665	£ 87.60
31/01/2017	John Hesketh	Salary	1666	£ 566.58
All cheque payments today				£ 778.76

It was RESOLVED to agree the payment schedule. Proposed Cllr Sneyd. Seconded Cllr Turner. All agreed.

B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule		Dec 2016	Period	8
Date	Payee	Description	Pay	£
01/12/2017	South West Water	Water Allotments	DD	£ 27.52
01/12/2017	South West Water	Water Toilets	DD	£ 723.47
All bank payments this period				£ 750.99
Bank Receipts Schedule		Dec 2016	Period	8
Date	Payer	Description		£
09/12/2017	Lloyds Bank	Interest		£ 3.36
All bank receipts this period				£ 3.36

C Bank Reconciliation – This is to be circulated to members for approval. At the close of business on 31 December 2016, there was £7,804.50 in current account and £76,868.03 in the business account.

D Cllr Hooper reviewed a sample bank payments from the previous month.

E Budget Outturn: councillors reviewed and accepted the report of Q3 income and expenditure.

9/2017

Environmental Matters

A Councillors received a verbal report on the condition of fences adjoining Menheniot Primary School from Cllrs Tucker and Medlen. Cllr Medlen read out a letter from the Headteacher of the school asking that the fence should be retained and not removed. The Chair set out the options for removing and replacing completely or to repair. The former had an approximate cost of £1,850, and the latter £370. It was RESOLVED to retain and repair the fence. Proposed Cllr Easterbrook. Seconded Cllr Sneyd. All agreed.

ACTION: Clerk to liaise with Cllr Medlen to obtain details of local contractor and confirm the repair price before proceeding.

B Cllr Kendall reported that she had so far been unable to progress repairs and maintenance of the stile in Merrymeet. The councillor agreed to follow up with Cornwall Council.

Clerk

SK

10/2017

Correspondence / Documents – not covered elsewhere on the agenda:

A A letter of thanks received from Tanya’s Courage Trust was read and noted.

11/2017

Clerk’s Administration

A The Clerk explained how a proposal for managing vexatious and persistent complaints could be applied, and asked councillors to support this amendment to their current Complaints Policy. It was RESOLVED to support the amendment with immediate effect. Proposed Cllr Sneyd. Seconded Cllr Medlen. All agreed.

ACTION: Clerk to update Complaints Policy and council website.

B The Clerk gave an update on the current tendering for ground maintenance. Five applications have been received which are in process of being assessed. This means that the detail of costs is being confirmed, and a report will be prepared and circulated prior to the next public meeting. At the moment, and based on first replies, there is a 40% difference between the highest and lowest annual cost.

C Planning survey: first results. The Clerk thanked councillors for completing the latest planning survey, and will present the full finding at the next meeting. In summary, there had been positive changes in every aspect and approach to the making of planning decisions.

12/2017	<p>Chair's Agenda Items</p> <p>A Cllr Tucker asked councillors to consider formalizing the way in which council meetings are recorded by audio equipment. Clerk agreed to make investigations as to how other parish councils manage their system and what changes may be needed in standing orders.</p> <p>B The Chair has been investigating the cost of carrying out tree inspections in the parish. CORMAC have submitted a quote of £225, and it was RESOLVED to accept this price and progress the inspection. Proposed Cllr Tucker. Seconded Cllr Turner. All agreed.</p> <p>C Reporting of road and highway repairs. Chair explained that the most effective way for residents to report problems with road drains, potholes and street lighting is to complain directly to Cornwall Council. Their phone number is 0300 1234 222 or residents can search online for 'report a road problem'.</p> <p>D Cllr Tucker concluded by asking that it would appropriate and polite for councillors to ask permission from the Chair before leaving the meeting room. This is not intended to be a constraint on anyone who had reason to interrupt the meeting, but a mark of politeness and respect to other people present.</p>	
13/2017	<p>Diary Dates</p> <p>A The next Full Council Meeting is to be held at The Old School, Menheniot on Thursday 16 February 2017, commencing at 7.30pm.</p>	
14/2017	Meeting closed – 20.50	