

# MENHENIOT PARISH COUNCIL

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At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 19 July 2018 at 7.30pm there were present: Mrs Eve Easterbrook (Vice Chair); Mrs Lilian Hooper; Mrs Pat Cade; Mr Tony Ball; Mrs Sally Kendall; Mr Tony Clarke; Mrs Janice Turner.

Clerk to the Council: John Hesketh

There were 4 members of the public in attendance

Minute	Agenda Items
84/2018	<p><b>Chair's Welcome</b> Cllr Easterbrook welcomed councillors and visitors and explained that she would chair the meeting in the planned absence of Cllr Tucker.</p>
85/2018	<p><b>Apologies for Absence</b> Mr Jerry Tucker (Chair); Mrs Demelza Medlen; Mr Will Sneyd. No apologies received from Mr Peter Sobey.</p>
86/2018	<p><b>Members' Declarations</b></p> <p>A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda. Cllr Easterbrook declared an interest in Planning Application PA18/06331.</p> <p>There were no other declarations made or dispensations requested.</p>
87/2018	<p><b>Public Participation</b> The applicant for planning application PA18/05577 attended to explain that the proposal for a single garage would enable them to securely park their car and provide additional storage space for the main house. Cllr Easterbrook left the meeting at 1934 whilst the applicant for application PA18/06331 explained that the agricultural building he proposed would be used to store straw and hay, protecting it from water damage and loss of quality. Cllr Easterbrook returned at 1937.</p> <p><b>Cllr Clarke</b> requested the chair to allow him to make a personal statement. It was RESOLVED to permit Cllr Clarke to read out a prepared statement. Proposed Cllr Clarke. Seconded Cllr Kendall. All agreed. The councillor explained his concerns following advice from the parish clerk and CALC that councillors should refrain from naming residents within a public meeting. Cllr Clarke listed various pieces of legislation and case law to support his argument. The Chair asked the councillor if he wanted to get a legal opinion on the matter, and was told that he had submitted a Freedom of Information request to both CALC and the Clerk so that he could understand the reasoning behind it. The Chair agreed to include this topic as an agenda item for the September meeting.</p> <p><b>Councillor Phil Seeva</b> presented his report, that: he had met with the Secretary of State for Transport and delivered a business case for road improvements to the A38 stretching from Saltash to Bodmin. The junction to Menheniot would be discussed at a separate meeting scheduled for August when he would report back; he had called in the planning application for Costa Coffee (PA18/03238) because it would give Liskeard councillors the opportunity to state their case at the planning committee meeting. Cornwall has been awarded a licence to operate horizontal take-off spacecraft at Newquay; Cornwall Council is currently negotiating with central government to secure a financial contribution towards the cost. Cllr Clarke asked Cllr Seeva if any progress had been made in resolving issues previously raised around the temporary travelers site at Horningtops. Cllr Seeva has raised the matter with the portfolio holder for neighbourhoods and will report back.</p>

88/2018	<p><b>Minutes of Meeting</b> Councillors RESOLVED to accept the minutes of 21 June 2018 as a true and accurate record. Proposed Cllr Kendall. Seconded Cllr Ball. All agreed.</p>
89/2018	<p><b>Matters Arising from the Minutes</b> Item 71B Menheniot Traffic Plan Cllr Easterbrook reported that she and the Clerk had met with a school governor in the past week to discuss the trial parking scheme. The councillor reported that the system had functioned reasonably well in the afternoon but not in the morning: this was attributed to there being a longer time period when children arrive at school in the morning and problems arranging supervision. The situation is recognised as being ongoing and may worsen in the autumn as the numbers of pupils attending increases. The school has suggested that the installation of more signage and zebra crossing markings would improve the situation as would a gate for pedestrians into the recreation field. The councillor further explained that the car park at Hartmeade had been improved with abandoned vehicles now removed and new signage, so visitors to the school had the real option to safely park their cars whilst accompanying their children on foot to the school. The parish council is aware that congestion around the school impacts on residents along East Road and Hartmeade and will continue discussions with the school to help resolve the problems.</p> <p>55 It was RESOLVED to re-elect Cllr Turner as lead councillor to manage production of the Community Emergency Plan. Proposed Cllr Kendall. Seconded Cllr Ball. All agreed.</p>
90/2018	<p><b>Planning Matters</b> A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised:</p> <p>Reference: PA18/05577 Proposal: Single garage Location: Hobbs Cottage, Merrymeet. It was RESOLVED to support the application. Proposed Cllr Clarke. Seconded Cllr Hooper. All agreed. In making their decision, councillors noted that because of the location of the property and the siting of the garage, there would be no impact on the residential amenity. Adjacent dwellings already have similar facilities and the garage would be within the existing driveway.</p> <p>Reference: PA18/01822/PREAPP Location: Lower Trengrove Farm Merrymeet Liskeard Cornwall PL14 3LL Proposal: Pre application advice for installation of small internal ramps and lift to allow wheelchair access throughout the house. Councillors noted that the lack of plans and a specification for the ramp and lift makes them unable to comment on the effect that the proposals could have on the character of the building. They acknowledge that the proposals would enable the owner to make continued use of the building, and would expect to see detailed justification based on an architectural and historical analysis of the building should a full application be made. Prior to their discussion, the Chair explained that the council's opinion on the proposal would not predetermine any final decision and that they would only come to a conclusion about the scheme after they had listened to a full debate which would take place when the full application had been received.</p> <p>Reference: PA18/05464 Proposal: Erection of garden and equipment store, construction of driveway and forecourt area. The condition is no longer relevant as the use of the building as a garden and equipment store as detailed on planning application E2/90/00770/F has been abandoned (reference Certificate of Lawfulness PA16/11698 ) , therefore condition 3 is no longer relevant/enforceable and should be removed. It was RESOLVED to support the application. Proposed Cllr Turner. Seconded Cllr Hooper. All agreed. In making their decision, councillors noted their previous decision to grant a certificate of lawfulness (16 March 2017) and maintain their support for the repurposing of this building.</p>

Cllrs Easterbrook and Seeva left the meeting at 2031.  
 Cllr Clarke volunteered to chair the meeting.  
 Reference: PA18/06331  
 Proposal Construction of agricultural building.  
 Location South Trewint Farm Trewint Road Menheniot Liskeard.  
 It was RESOLVED to support the application. Proposed Cllr Ball. Seconded Cllr Kendall. All agreed. In making their decision, Councillors understood the need for this new store and its installation would be incorporated within the existing farm space. They are content that the appearance and design of the construction is appropriate to its setting.  
 Cllr Easterbrook returned to the meeting at 2034 and resumed the Chair.

B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.

C Planning applications approved by Cornwall Council.  
 Ref: PA18/03610 APPROVED  
 Location: Trenant Barn Menheniot Liskeard Cornwall PL14 3RF  
 Proposal: Convert the pig barn into a granny annexe.

D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.

E Planning Appeals: None

F Planning Committee decisions:  
 Reference: PA18/03238 APPROVED  
 Proposal: Erection of new building for use as a coffee shop  
 Location: Land at Bubble Retail Park.  
 Clerk reported that the voting in committee for this application had been close with 7 votes in favour, and 6 against. The principal objections had been that there was insufficient room within the existing space to accommodate the building; that trees on site were subject to planning control and there would be an adverse impact on the coffee shops in the centre of Liskeard. The planning committee had agreed that the development was small scale, and that the social and economic benefits would outweigh any negative impact.

91/2018

**Financial Matters**

A It was RESOLVED to approved the payment schedule and agree payment. Proposed Cllr Clarke. Seconded Cllr Turner. All agreed.

Payments Schedule		July 2018	Period	4
Date	Payee	Description	CQ	£
25/06/2018	Jerry Tucker	Expenses	1802	£ 49.02
02/07/2018	Groundworks UK	Part repayment of grant	1803	£ 146.85
19/07/2018	Rob Craig	Ground maintenance	1804	£ 820.00
19/07/2018	GeoXphere Ltd	NDP mapping	1805	£ 70.80
30/07/2018	John Hesketh	Salary	1806	£ 423.80
30/07/2018	HMRC	PAYE	1807	£ 138.20
19/07/2018	Menheniot Old School Trus	Venue hire	1808	£ 96.00
All cheque payments today				£ 1,744.67

B Direct Bank Payment & Receipts. For information.

Bank Receipts Schedule				£
Date	Payer	Description		£
11/06/2018	Lloyds Bank	Interest		£ 3.90
15/06/2018	Western Power	Wayleaf payment		£ 4.64
20/06/2018	HMRC	VAT refund		£ 1,130.51
All bank receipts this period				£ 1,139.05

	<p>C Bank Reconciliation: at the close of business on 29 June 2018, the council held £99,259.46 in its bank accounts.</p> <p>D A councillor will be invited to review bank payments from the previous month. This item was postponed to the next public meeting in September 2018.</p>
<b>92/2018</b>	<p><b>Councillors' Reports</b></p> <p>A Cllr Janice Turner Community Emergency Plan The Councillor reported that the steering group had met in April to draft the first version of the CEP. This has been sent out to those attending for comment, and once all responses have been received and collated, the Clerk will discuss them with our Cornwall Council link officer. A further meeting will then assess the proposed plan and review the detail that is needed, after which a draft plan would be available for councillors to assess by autumn.</p> <p>Signage on recreation field Cllr Turner has observed increased number of dog walkers not picking up around the recreation field and asked that new signage be installed around the area. ACTION Clerk to contact Cormac.</p> <p>Cllr Sally Kendall Pedestrian lighting at Bowling Green The Councillor had concerns about the lack of lighting around a footpath that joins the recreation field footpath to the housing estate at Bowling Green and asked that the Clerk investigate the options for solar lighting of the path in order to improve pedestrian safety. ACTION Clerk to speak with Cornwall Housing about the installation of safety lighting.</p>
<b>93/2018</b>	<p><b>Chair's Agenda Items</b></p> <p>A Neighbourhood Development Plan. The last meeting of the NDP Steering Group took place on 12 July 2018 when the project manager presented outline proposals for determining how the group may assess the viability of land for development. There will be a further Group meeting on 28 July 2018 at the Old School when the principles will be put into practice and an assessment of local population clusters will be carried out.</p> <p>B Update on progress to the Menheniot Traffic Plan Please refer to Item 89 (71B) above.</p> <p>C War memorial and WW1 events The Chair reported that lettering on the war memorial had now been renewed, new paving would be installed around the memorial and the low-level decorative railing would follow. The Menheniot branch of the RBL had been awarded a grant from Cllr Phil Seeva's Community Chest fund as a contribution towards the cost of the refurbishment.</p>
<b>94/2018</b>	<p><b>Clerk's Administration</b></p> <p>A The General Data Protection Regulations It was RESOLVED to approve changes to the Clerk's Job Description, and adopt the Retentions Policy for electronic and paper documents. Proposed Cllr Turner. Seconded Cllr Easterbrook. All agreed.</p>
<b>95/2018</b>	<p><b>Diary Dates</b></p> <p>A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 20 September 2018, commencing at 7.30pm.</p>
<b>96/2018</b>	<p><b>Meeting closed – 21.35</b></p>