

Minutes | 19 March 2020

At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 16 January 2020, there were present: Cllrs Jerry Tucker (Chair); Eve Easterbrook (Vice Chair); Tony Ball; Sean Smith.

Clerk to the Council: John Hesketh. There were 2 members of the public in attendance

Minute	Agenda Items
31/2020	Chairman's Welcome
32/2020	Apologies for Absence Apologies received from Cllrs Pat Cade; Tony Clarke; Lilian Hooper; Pete Mulford; Nathan Pearce. Cornwall Councillor Phil Seeva.
33/2020	Members' Declarations No interests declared or dispensations requested.
34/2020	Public Participation School governors from Menheniot Primary School attended to present their planning application (See Item 38A below).
35/2020	Minutes of Meeting Councillors RESOLVED to accept the minutes of 20 February 2020 as a true and accurate record. Proposed Cllr Easterbrook. Seconded Cllr Ball. All agreed.
36/2020	Matters Arising 137/2019B Speed signs at Doddycross Waiting for installation date from Cormac <i>ACTION Cllr Tucker to provide details of new warning signs</i> 138/2019D Pumphouse at Doddycross Clerk has spoken to South West Water and the Land Registry. Neither can confirm ownership. It was RESOLVED to take no further action on this matter. Proposed Cllr Easterbrook. Seconded Cllr Tucker. All agreed. 25/2020C VE Day 75 th Anniversary Clerk has written to Royal British Legion, Village Hall, Parochial Church Council, Menheniot Playgroup and Menheniot Primary School asking what events they were organizing for 8 May. Has received one response from the Primary School (see Item 39E below) 29/2020 Appointment of new ground maintenance contractor The Clerk has received satisfactory references, and the Chair is making arrangements to meet with the contractor. The current stock of gritting salt can be stored with Geoff Crocker. <i>ACTION Cllr Tucker to contact Plandscape.</i>
37/2020	Correspondence received A Thank you letter from Tanya's Courage Trust Councillors noted the latter of appreciation.
38/2020	Planning Matters Ref PA20/01009 Location Millers Cottage Doddycross Trerulefoot Liskeard Cornwall PL14 3SP Proposal Single storey rear extension

It was RESOLVED to support this planning application. Proposed Cllr Smith. Seconded Cllr Tucker. All Agreed. Councillors noted that will be no impact on the residential amenity and the proposed design and materials are appropriate to the current setting.

Ref PA20/00525

Location Horningtops

Proposal Change of use of two holiday letting units to residential dwellings

It was RESOLVED to support this planning application. Proposed Cllr Tucker. Seconded Cllr Smith. All Agreed. In making their decision, councillors noted that traffic movements and noise disturbance would be reduced compared to previous usage and that there is no impact on the neighbouring residential amenity.

Ref PA20/01553

Location Menheniot

Proposal Provision of temporary classroom in playground area, infilling of small open space to provide teaching area to east elevation and siting of outdoor canopy teaching area.

It was RESOLVED to support this planning application. Proposed Cllr Easterbrook. Seconded Cllr Smith. All Agreed. In making their decision, councillors noted that the school's current roll exceeds its capacity and this temporary accommodation will enable it to maintain its high standards of teaching. Because of its location, there is no impact on the residential amenity of the neighbouring dwellings and not being visible from the public road, the simple design of the exterior is acceptable in context.

B Any applications received by Cornwall Council by the time of the meeting. Information only.

Application PA20/01825

Proposal Retrospective consent to repair and maintain the roof and walls of barns and erection of close board wooden fence on top of existing retaining wall along the northern boundary of property.

Location Trengrove House Merrymeet Liskeard Cornwall

C Planning applications approved by Cornwall Council.

PA19/10901 APPROVED

Location: Trengrove House Merrymeet Liskeard Cornwall PL14 3LL

Proposal: Listed Building Consent for the retrospective consent to repair and maintain the roof and walls of barns.

D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None refused.

39/2020

Financial Matters

A It was RESOLVED to approved the schedule and agree payment. Proposed Cllr Smith. Seconded Cllr Ball. All agreed. Cllr Easterbrook will authorise online payments.

Date	Payee	Description	Pay	£
03/02/2020	South West Water	Toilets	DD	192.03
03/02/2020	South West Water	Allotments	DD	15.77
18/02/2020	Liskeard Stationery	NDP PPSA	DC	51.96
18/02/2020	Liskeard Stationery	PPSA	DC	8.59
25/02/2020	Tony Ball	Expenses	OLB	9.99
24/03/2020	Webcube Media	Webhosting	OLB	125.00
24/03/2020	SLCC	Annual membership	OLB	140.00
24/03/2020	HMRC	PAYE	OLB	203.20
24/03/2020	Salaries	Feb payment	OLB	1060.22
				£ 1,806.76

B Direct Bank Payment & Receipts. For information.

Date	Payer	Description		£
09/01/2020	Lloyds Bank	Interest		0.93
Period	Allotment rentals			168.00
All bank receipts this period				£ 168.93

C Bank Reconciliation.

At the close of business on 29 February 2020, the parish council showed a balance of £88,291.07 in its accounts.

D A councillor will be invited to review bank payments from the previous month
Held over until next public meeting

E Donations

It was RESOLVED to make an ex gratia donation of £145 to the Menheniot parish magazine. Proposed Cllr Smith. Seconded Cllr Easterbrook. All agreed.

ACTION Clerk to set up online payment.

Councillors considered a request from Menheniot Primary School for a donation of £100 to support VE day celebrations, but because of the COVID-19 situation, asked for confirmation that the event would proceed.

ACTION Clerk to contact the Primary School for confirmation, and if appropriate, add to the April agenda.

40/2020

Chair's Agenda Items

A Neighbourhood Development Plan.

Chair reported that over the four days of public consultation, almost 60 residents had attended to ask questions and comment on the draft plan. We have received a note from the Project Manager that following advice from the Royal Town Planning Institute, he recommended that no further public meetings be held until sanctioned by central government. Chair accepted his advice and noted that work to produce a final document for submission to Cornwall Council can continue the PM working from home.

B Community Governance Review

Progress report on feedback to the Electoral Review Panel.

It was RESOLVED to accept the draft submission prepared by the Clerk, and to forward it to the ERP as the council's response to the public consultation. Proposed Cllr Tucker.

Seconded Cllr Easterbrook. All agreed.

ACTION Clerk to upload the final document as agreed.

D Climate Change Working Group

Due to the current COVID-19 situation and the loss of a member of the Working Group, councillors agreed to postpone any further work on climate change for three months.

ACTION Clerk to add to July agenda

E Antisocial behavior in the village centre

Chair reported that incidents of ASB continued in the village centre. The council has been in touch with our local PCSO, and councillors and residents are monitoring the situation.

Residents are asked to continue reporting incidents to the police.

F Coronavirus

Clerk presented his report on Business Continuity with proposals to mitigate any interruptions to council business. Following advice from CALC, it was RESOLVED that the Council delegates authority to the Clerk in consultation with the Chairman and Vice Chair to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the Coronavirus pandemic, informed by consultation with the members of the council. Clerks authority to authorise expenditure without agreement from councillors agreed with an upper limit increased from £500 to £1000 (amending Section 1.35 of Financial Regulations). Review of powers in six months. Proposed Cllr Easterbrook. Seconded Cllr Ball. All agreed.

<p>41/2020</p>	<p>Clerk's Report</p> <p>A New Parish Noticeboards The meeting agreed that new noticeboards will be purchased from Earth Anchor Limited. Final locations of the boards are confirmed as Menheniot Village, Pengover Green, Merrymeet, Lower Clicker, Island Shop. <i>ACTION Clerk to obtain permissions from residents prior to confirming order.</i></p> <p>B Resignation from the parish council The Chair has received notice of resignations from Peter Rowe and Janice Turner. Because local elections have been suspended, Clerk is waiting further instructions from Cornwall Council before proceeding to recruit replacements.</p>
<p>42/2020</p>	<p>Diary Dates</p> <p>A Public Council Meetings have been cancelled until further notice.</p> <p>B The next Neighbourhood Plan meetings have been cancelled until further notice.</p>
<p>43/2020</p>	<p>Meeting closed – 22.00</p>