

Minutes | 20 February 2020

At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 16 January 2020, there were present: Cllrs Jerry Tucker (Chair); Eve Easterbrook (Vice Chair); Tony Ball; Nathan Pearce; Lilian Hooper; Peter Rowe; Tony Clarke; Sean Smith; Pete Mulford.

Clerk to the Council: John Hesketh. There were 3 members of the public in attendance

Minute	Agenda Items
15/2020	Chairman's Welcome
16/2020	Apologies for Absence Apologies received from Cllrs Janice Turner; Pat Cade; Tony Clarke. Cornwall Councillor Phil Seeva.
17/2020	Members' Declarations No interests declared or dispensations requested.
18/2020	Public Participation Cornwall Councillor Phil Seeva sent in a written report, that: full council will meet next on 25 February 2020 where they will vote on the proposed budget for this coming financial year. The current proposal from Cabinet is for an increase in Council Tax of 3.99%, 2% of which is ring-fenced for Adult Social Care in Cornwall. This remaining increased revenue will be used to cover the following headline projects: £20 million for environmental projects (part of our Climate Emergency commitment including Forest for Cornwall, cycle paths and footpaths), £13 million for improvements to school buildings, £10 million for rural road improvements (for pot holes) and lastly £10 million to move the councils lowest paid workers from Minimum Wage status to Living Wage status.
19/2020	Minutes of Meeting Councillors RESOLVED to accept the minutes of 16 January 2020 as a true and accurate record. Proposed Cllr Easterbrook. Seconded Cllr Ball. All agreed.
20/2020	Matters Arising 137/2019B Speed signs at Doddycross Clerk reported that funding for the signs was no longer available from the Network Area budget. Councillors discussed the options for progressing this project and agreed to consult with residents about the final location of two signs and RESOLVED to pay for the installation from the council's general reserve. Proposed Cllr Tucker. Seconded Cllr Pearce. All agreed. <i>ACTION Clerk to take instructions from Cllr Pearce to confirm location and liaise with CC Highways.</i> 138/2019D Pumphouse at Doddycross Clerk reported that the property was not listed with the Land Registry, and he would seek details of ownership from South West Water. <i>ACTION Clerk to follow up and report back for next meeting</i>
21/2020	Correspondence received A Tanya's Courage Trust It was RESOLVED to agree a donation of £50 to this trust. Proposed Cllr Easterbrook. Seconded Cllr Mulford. All agreed. <i>ACTION Clerk to inform TCT and arrange payment.</i> B Cruse Bereavement Trust

	<p>It was RESOLVED to agree a donation of £50 to this trust. Proposed Cllr Easterbrook. Seconded Cllr Smith. All agreed. <i>ACTION Clerk to inform CBT and arrange payment.</i></p> <p>C Letter of thanks received from Merrymeet Residents Association Cllr Smith presented thanks from the residents to the parish council for the installation of the defibrillator, and to Cllr Ball for his work in arranging the electrical work with Mr Peter Crabb.</p> <p>D Clerk read a letter of thanks received from Sowenna Appeal in appreciation of their recent donation.</p>
<p>22/2020</p>	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. Ref PA19/11290 Location Land South Of Wheal Honey Menheniot Cornwall PL14 3RG Proposal Change of use of open air storage yard to LPG bottle storage yard, with associated engineering works. It was RESOLVED to support this planning application. Proposed Cllr Pearce. Seconded Cllr Rowe. All Agreed. In making their decision, councillors noted that traffic movements and noise disturbance would be reduced compared to previous usage. Agreed to support the change of use subject to a satisfactory report from Public Protection Noise and Odour Planning Consultations.</p> <p>Ref PA20/00398 Location East Down Cottage Menheniot Liskeard Cornwall PL14 3QU Proposal Two storey extension and alterations. It was RESOLVED to support this planning application. Proposed Cllr Tucker. Seconded Cllr Hooper. All Agreed. In making their decision, councillors noted a comment posted by a neighbour requesting the re-siting of the septic tank, and ask that any planning consent is made subject to approval by building control.</p> <p>PA20/00170 PRE-APP Location Land opposite Trethawle Cottage, Trethawle PL14 3PF Proposal Development of a single dwelling and cider barn to facilitate cider production and a perma-culture market garden. Councillors examined the request for Pre-App advice. In principle, and as presented to them, they support the development. In forming their opinion, councillors referred to the emerging Neighbourhood Development Plan, Policy 22. 'This Neighbourhood Plan policy aims to aid diversification and encourage new small firms, specializing in everything from traditional crafts to advanced 'digital businesses', subject to criteria protecting the environment.'</p> <p><i>Prior to their discussion, the Chair explained that the council's opinion on the proposal would not predetermine any final decision and that they would only come to a conclusion about the scheme after they had listened to a full debate which would take place when the full application had been received.</i></p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. Reference PA20/01009 Location Dodycross Proposal Single storey rear extension</p> <p>C Planning applications approved by Cornwall Council. PA19/04892 APPROVED Location: The Shed At Trethawle Farm Trethawle Horningtops Liskeard Cornwall Proposal: Retrospective change of use of building from agricultural to mixed business (B1), general industrial (B2) and storage (B8) and construction of extension to side. PA19/10567 APPROVED Location: Trengrove House Merrymeet Liskeard Cornwall PL14 3LL</p>

Proposal: Listed Building Consent to replace the wooden barge boards on the two gable ends of the property with natural slate

D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None refused.

23/2020

Financial Matters

A It was RESOLVED to approved the schedule and agree payment. Proposed Cllr Smith. Seconded Cllr Easterbrook. All agreed. Cllr Tucker will authorise online payments. *ACTION Clerk to get update on quantity of salt stored.*

Date	Payee	Description	Pay	£
24/02/2020	HMRC	PAYE	OLB	187.20
24/02/2020	Staff paymentrts	Salary	OLB	996.56
24/02/2020	Cornwall Council	Training	OLB	30.00
25/02/2020	John Hesketh	Expenses	OLB	149.26
24/02/2020	Rob Craig	Ground maintenance	OLB	50.00
21/01/2020	SSE Enterprise	Street lighting maintenance	DD	48.60
06/01/2020	TSO Host	Domain fee	DC	7.19
23/01/2020	EDF	Car park lighting	DD	107.14
31/01/2020	Denmans	Electric cable	OLB	28.80
				£ 1,604.75

B Direct Bank Payment & Receipts. For information.

Date	Payer	Description	£
31/01/2020	Cornwall Council	Interest	44.30
09/01/2020	Lloyds Bank	Interest	0.90
09/01/2020	Cornwall Council	LMP	728.37
Period	Allotment rentals		96.00
All bank receipts this period			£ 869.57

C Bank Reconciliation.

At the close of business on 31 January 2020, the parish council showed a balance of £90,168.70 in its accounts.

D Cllr Smith reviewed a sample of recent cheque payments and clearances.

E Outturn Q3 Oct-Dec 2019

Councillors noted the report

24/2020

Councillors' Reports

Cllr Sean Smith reported on recent road safety concerns on the A390 at Merrymeet, that: speed restrictions on this road were last reviewed in 2001; average speed of traffic within an eight day test were within the limit but created noise and inconvenience to residents as well as increased risks to children and elderly residents using public transport; residents have asked Cornwall Council to install additional restrictions to the current speed with additional signs; there are concerns about visual blocks to safe turning at a number of entrances in addition to Merrymeet and Menheniot from the A390; divisional member Phil Seeva is working with residents. The residents association is in contact with Cornwall Highways and will report back.

Cllrs Smith and Tucker recently attended a meeting of the Safer A38 group and are seeking alternative forums to represent this parish's safety concerns.

Cllr Rowe reported damage to the finger post at Trehane.

ACTION Clerk to report this to Cornwall Council Highways for replacement.

25/2020

Chair's Agenda Items

A Neighbourhood Development Plan <http://menheniotparishcouncil.co.uk/>

Delivery of a leaflet to every household in the parish began today, residents are encouraged to feed back via the form with the leaflet or online at the website. Drop-in sessions where

	<p>residents can ask questions of councillors and the project manager are confirmed at: Merrymeet (St Mary's Church 25 February; Menheniot Village Hall 27 February; Menheniot Old School 12 and 145 March). Full details on posters and the website.</p> <p>B Community Governance Review The Chair attended a public meeting with the Electoral Review Panel on 13 February 2020 where he asked for clarification on the panel's advice to Cornwall councillors. The Panel explained that the boundary issues between Liskeard and Menheniot were complex and they had taken advice from their officers. Whilst maintaining their published position on the proposals, they asked that residents should write into the panel with any comments they had. <i>ACTION Clerk to send out a further Newsletter updating residents</i></p> <p>C VE Day 75th Anniversary Chair led a discussion on proposals to mark the anniversary <i>ACTION Clerk to contact voluntary groups to enquire about their preparations and remind them that donations from the parish council are available if needed.</i></p> <p>D Climate Change Working Group Chair asked Cllr Mulford to present a summary report, that: the Working Group is considering to what extent the council could or should be involved in leading a response; templates for simple actions are available; residents will be invited to join the Working Group; the Group will report back with progress at the next public meeting. <i>ACTION Clerk to promote the Working Group and invite residents to register their interest</i></p> <p>E The Chair thanked Jerry Fleming and Keith Goldsworthy for their continuing work to maintain the village green. <i>ACTION Clerk to send formal letter of appreciation</i></p> <p>F Antisocial behavior reports Chair reported on recent anti social behavior around the centre of the village and explained that the local PCSO Steve Edser had been involved but needs evidence from witnesses. Chair has written a piece about this topic in the March edition of the parish magazine and asked if residents would be interested in re-forming a Neighbourhood Watch. The PCSO will be invited to attend an Old School coffee morning in March. Date to be agreed. <i>ACTION Clerk to ask residents if they would be willing to support a NHW scheme</i></p>
<p>26/2020</p>	<p>Vice-Chair's Agenda Items</p> <p>A Preparations for St Piran's Day 5 March 2020 Cllr Easterbrook will ensure that the flagpole and flag are available for this celebration.</p> <p>B Flooding on village green and complaints from local residents Has received complaints from local residents and asked that people in the locality take photographs of the incidents. <i>ACTION Will follow up with Cornwall Highways</i></p> <p>C Resurfacing of village green The greened area of the central area needs refurbishing. <i>ACTION Will follow up with details of work needed and costs</i></p> <p>D Spring Clean Up 20 March – 13 April 2020 Asked that councillors support residents who are taking part in a litter pick on 11 April <i>ACTION Clerk will liaise between organisers and councillors.</i></p>
<p>27/2020</p>	<p>Clerk's Report</p> <p>A Council email addresses Clerk reminded councillors that the Information Commissioners Office had issued a reminder about the use of personal email boxes. Councillors can use the '@menheniotparish.org.uk' email supplied by the Clerk or choose their own from their current provider. Councillors opting for the second choice are asked to use the format (First name) 'Cllr' and (Second name) 'Initial + Last name' for example, 'Cllr JSmith'. Councillors agreed to a deadline of 31 March 2020 to set up new email addresses.</p>

	<p>B New Parish Noticeboards Councillors agreed to specify new parish noticeboards that would be: equivalent to eight A4 sheets in size; for parish council business only; located at Pengover Green, Lower Clicker; Island Shop; Menheniot and Merrymeet; coloured appropriately to the rural setting. <i>ACTION Obtain quotations and photographs of suitable boards for March 2020 meeting</i></p>
28/2020	<p>Diary Dates A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 19 March 2020, commencing at 7.30pm.</p> <p>The next Neighbourhood Plan meeting will be held at 7pm on 12 March 2020 at The Old School.</p>
29/2020	<p>Closed Session PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.</p> <p>Councillors reviewed tender documents for ground maintenance in the parish. It was RESOLVED to award the contract for Contracts 1 (grasscutting), 2 (Strimming) and 3 (Weed spraying) to Plandscape at an annual estimated value of £2820. Proposed Cllr Smith. Seconded Cllr Ball. All agreed.</p>
30/2020	Meeting closed – 20.45