

MENHENIOT PARISH COUNCIL

www.menheniotparish.org.uk

At a Meeting of the Menheniot Parish Council held in Menheniot Old School on Thursday 20 July 2017 at 7.30pm there were present: Mr Jeremy Tucker (Chair); Mrs Evelyn Easterbrook (Vice Chair); Mrs Lilian Hooper; Mrs Sally Kendall; Mrs Demelza Medlen; Mr Tony Ball; Mr Tony Clarke.

Clerk to the Council: John Hesketh

There were three members of the public in attendance.

Minute	Agenda Items
79/2017	Chairman's Welcome The Chair welcomed councillors and visitors to the meeting and explained the housekeeping arrangements.
80/2017	Apologies for Absence Apologies were received from Cllrs Tucker, Cade, Sobey and Sneyd.
81/2017	Members' Declarations A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda. None declared. B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent. .None declared. C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. None declared. D. Dispensations – Members to consider any written requests for dispensations. None declared.
82/2017	Public Participation Members of the public are invited to address the Council. (15 minutes) Mr Nathan Pearce attended to explain how he had approached the council for advice on his proposal to build a new home at Dodycross. The Chair agreed to bring forward Item 86/2017F so that all councillors could be involved in the discussion. Cllr Easterbrook introduced her report and explained how she had met with Mr Pearce to discuss his proposal. Councillors were broadly supportive of the proposal and advised him to speak with his planning consultant and the local planning officer before submitting his full application. The Chair invited him to return to the meeting when the application was formerly submitted as an agenda item for decision. Report from Cornwall Councillor Phil Seeva He has funding available from his Community Chest. Any residents wishing to make applications are asked to speak with him before applying. Details can be obtained from the Cornwall Council website . This year, there is additional support available to help groups apply for funding via Crowdfunding. More details on the Cornwall Council website. The councillor will be talking to Mr Brian Cade to discuss using part of his funding to purchase a set of ornamental railings for the war memorial. He has been appointed to the Local Enterprise Partnership (LEP) Board for Cornwall and the Isles of Scilly.

	Negotiations on the establishment of an agrihub development park at Bolitho Farm are progressing.
83/2017	<p>Minutes of Meeting</p> <p>Councillors RESOLVED to accept the following minutes as a true and accurate record. 15 June 2017. Proposed Cllr Medlen. Seconded Cllr Hooper. All agreed.</p>
84/2017	<p>Matters Arising from the Minutes</p> <p>Councillors discussed the recent decision by Cornwall Council to approve outline planning permission for a development by Wainhomes at Clemo Road, Liskeard, and continued to record their objection on the grounds of road access, air pollution and the increased risk of flooding.</p>
85/2017	<p>Correspondence</p> <p>A Emails received from Amanda Leman and Keith Goldsmith concerning parking issues at Hartmeade. This item was carried forward to be included later under 90/2017A.</p>
86/2017	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised: None received.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. Clerk has received one late application for information:</p> <p>18.07.17 PA17/06356 Applicant: Mr & Mrs Latham Location: Horningtops Proposal: Conversion of a vacant barn to dwelling for holiday letting.</p> <p>C Planning applications approved by Cornwall Council – Information only. 28.06.2017 PA16/10387 APPROVED Applicant: Mr Callum Campbell Location: Land East Of North Treviddo Farm Horningtops Cornwall Proposal: Construction of a general purpose agricultural building (Re- submission of withdrawn application No. PA16/06807)</p> <p>26.06.2017 PA17/02465 APPROVED Applicant: Mr Lavers Location: Trouts Mill Menheniot PL14 3PN Proposal: Construction of flood defence in the form of a traditional stone wall with turf topping on land at Trouts Mill</p> <p>30.06.2017 PA17/04335 APPROVED Applicant: Mr J Kendall Location: Tregrill Farm Menheniot Liskeard Cornwall PL14 3PL Proposal: Construction of a replacement cattle shed</p> <p>11.07.2017 PA17/04559 APPROVED Applicant: Messrs WJ And CN Dymond Location: West Penquite Farm Middlehill Liskeard Cornwall PL14 5AQ Proposal: Reserved Matters application for construction of agricultural workers dwelling to include formation of new access and other associated works.</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.</p> <p>E Planning Appeals: None</p>

F Pre-app advice.
Cllr Easterbrook presented a verbal report on a meeting held with Mr Nathan Pearce to discuss his request for advice prior to making a planning application. This item was brought forward to the start of the meeting.

G Cllr Medlen gave a verbal update on her project to build a skateboard park in the village centre. She has spoken with potential equipment suppliers who can advise of design and installation, as well as young people from Menheniot who would be potential users of the facility. As prospects for the project are confirmed, the Chair asked that this be included as an agenda item for the September meeting when there could be a wider discussion on use of the recreation field.
ACTION Clerk to schedule discussion for September.

Cllr Medlen also raised the issue of vandalism to the existing play equipment and asked that a larger warning sign be installed.
ACTION Cllr Clarke will make arrangements.

87/2017

Closed session

Under the 1960 Public Bodies (Admission to Meetings) Act, the Parish Council agrees to exclude the press and public from this part of the meeting due to the confidential nature of the business to be discussed.

Complaint from Mr D Kemplen concerning maintenance of council allotments. Councillors have read a statement from Mr Kemplen and were prepared to discuss its contents with him in order to resolve a disagreement about the level of maintenance provided by the parish council. At the public meeting, Mr Kemplen asked that his complaint be heard in public session not closed session so that a full report of the proceedings could be available to residents. The chair agreed to the request.

Councillors and Mr Kemplen discussed his complaint at length. A full account of the discussions is available from the council's website or the Clerk. In summary:

The council accepts the advice from CALC and does not change its position. It was RESOLVED to write to the owners of overhanging hedges adjacent to the allotments and ask them to trim them back. Proposed Cllr Medlen. Seconded Cllr Kendall. All agreed. Chair will inform Mr Kemplen of any response from the hedge owners. Clerk will email a copy of the new tenancy agreement to all allotment holders with their annual invoice in December 2017.

88/2017

Financial Matters

A Accounts for Payment – Schedule 2017/18 - Members RESOLVED to approve the payment schedule. Proposed Cllr Medlen. Seconded Cllr Clarke. All agreed.

Payments Schedule		June 2017	Period	3
Date	Payee	Description	CQ	£
20/07/2017	CALC	Membership	1704	£ 502.58
20/07/2017	Rob Craig	Ground maintenance	1705	£ 630.00
20/07/2017	EDF	UMS electricity	1706	£ 73.74
20/07/2017	John Hesketh	expenses	1707	£ 451.42
31/07/2017	John Hesketh	salary	1708	£ 522.00
20/07/2017	Prydis	Payroll support	1709	£ 131.00
20/07/2017	Knowhow	PC maintenance	1710	£ 131.00
All cheque payments today				£ 2,441.74

Cllr Ball, who now shares responsibility for Paths & Stiles with Cllr Kendall, asked for details of the grass cutting contract to be forwarded to him.
ACTION Clerk to send out contract specification.

B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule		June 2017	Period	3
Date	Payee	Description	Pay	£
31/05/2017	SWW	Water supply toilets		290.22
All bank payments this period				£ 290.22
Bank Receipts Schedule		June 2017	Period	3
Date	Payer	Description		£
09/06/2017	Lloyds Bank	Interest		£ 4.08
All bank receipts this period				£ 4.08

C Bank Reconciliation – previously circulated. At the close of business on 30 June 2017, the council held \$7,397.50 in its current account and £96,194.26 on deposit.

D A councillor will be invited to review bank payments from the previous month. Cllr Medlen reviewed a sample of historic bank payments.

E Councillors will be asked to approve a quotation from Wicksteed to purchase a repair kit for the gate by the playing fields. The correct supplier is Easy Gate. It was RESOLVED to accept the quotation of £645. Proposed Cllr Tucker. Seconded Cllr Clarke. All agreed.

F Councillors will be asked to approve payment of a four year guarantee package on the council's laptop. £131. Councillors discussed the options for taking out the guarantee and the replacement cost of a new laptop. There being no-one to propose the motion, the proposal FAILED.

89/2017

Clerk's Administration

A Forward Plan

Clerk presented a verbal update on the Local Council Awards Scheme: details of the council's governance have been passed to CALC for assessment. We expect a reply soon.

Council's new Safeguarding Policy: Cllr Medlen and Ball have agreed to lead on this project. Council's Community Emergency Plan will be led by Cllr Turner. Council's Health & Safety Policy will be led by Cllr Sneyd. Clerk will provide administrative support. All policies are due for approval and sign off by the parish council before March 2018.

90/2017

Chair's Agenda Items

A Anti-social behavior and parking in village,

The Chair led a discussion on current issue surrounding parking and congestion in the village centre. Cllr Seeva had attended a meeting this afternoon with Cllr Easterbrook at Menheniot Primary School to discuss immediate parking problems with the head teacher and chair of school governors. A full account of the discussions is available from the council's website or the Clerk. In summary: the council will be working with Cornwall Council and Menheniot Primary School throughout the summer to create additional short term parking for parents who are dropping-off and picking up children. Cornwall Council Highways will be commissioned to assess the wider impacts of traffic flow and management within the village centre. Councillors are aware of the impact that the current situation is having on residents and visitors and commits to engaging with the widest range of stakeholders in determining a sustainable solution. Cllr Medlen asked that the safety of children walking in and around the school at peak times should have the highest priority. The Chair asked Cllr Easterbrook to prepare an urgent report for circulation at the earliest opportunity. All agreed.

B Report on public Neighbourhood Development Plan meeting

	<p>Cllr Tucker had chaired a public meeting on 11 July to introduce Steve Besford-Foster to councillors and residents. Mr Foster outlined his schedule for production of the NDP and asked that councillors should promote the plan and assist in raising awareness in the parish. Monthly meetings would be organised to monitor progress. Desk top research is currently underway. A new standing item on the public meeting agenda will be included to update councillors with progress.</p> <p>C Consultation on review of electoral boundaries The Chair and Cllr Seeva explained the background to the consultation on new electoral (divisional) boundaries that was currently underway. The proposal is for a reduction in the number of seats from the current 113 to 87. Full details of the consultation are available on the front page of the council's website, together with a link to the survey questionnaire. Deadline for comments is 7 August 2017.</p> <p>D Defibrillator A training date has been arranged for 8 August that will be held in Menheniot Old School from 6pm to 8.30pm for anyone interested in learning how to operate the defibrillator located in Menheniot village centre.</p>
91/2017	<p>Diary Dates A The next Full Council Meeting is to be held at The Old School, Menheniot on Thursday 21 September 2017, commencing at 7.30pm.</p>
92/2017	<p>Meeting closed – 21.40</p>