

Minutes | 18 June 2020

Menheniot Parish Council held a Virtual Public Meeting Thursday 18 June 2020, there were present: Cllrs Jerry Tucker (Chair); Eve Easterbrook (Vice Chair); Lilian Hooper; Nathan Pearce; Pete Mulford; Tony Ball; Sean Smith; Tony Clarke.

Clerk to the Council: John Hesketh. There were 4 members of the public in attendance

Minute	Agenda Items
69/2020	Chairman's Welcome Meeting started at 19.30
70/2020	Apologies for Absence Cornwall Councillor Phil Seeva
71/2020	Members' Declarations No interests declared or dispensations requested.
72/2020	Public Participation Mr Darren Franklin attended to answer questions about his planning application (PA20/04452) and explained that the work was part of a wider project to refurbish the dwelling. There had been no adverse comments from neighbours.
73/2020	Minutes of Meeting Councillors RESOLVED to accept the meeting notes of 21 May 2020 as a true and accurate record. Proposed Cllr Easterbrook. Seconded Cllr Pearce. All agreed.
74/2020	Matters Arising 51/2020 D Awards from COVID Community Fund Clerk reported that councillors had been asked to submit proposals to make donations to these beneficiaries. It was RESOLVED to award the Real Junk Food Project £250. Proposed Cllr Easterbrook. Seconded Cllr Clarke. All agreed. It was RESOLVED to award Rosedean Surgery £100. Proposed Cllr Easterbrook. Seconded Cllr Pearce. All agreed. It was RESOLVED to award Quay Lane Surgery £100. Proposed Cllr Tucker. Seconded Cllr Clarke. All agreed. <i>ACTION Clerk to arrange payments</i>
75/2020	Correspondence A Email from Mr Keith Goldsmith asking for support in his table tennis project. Councillors revisited the detail of the resident's grant application and RESOLVED to support a letter of endorsement from the council and to make a donation of £200 as a contribution towards costs. Proposed Cllr Tucker. Seconded Cllr Ball. All agreed. <i>ACTION Clerk to draft letter and agree content with Chair; arrange payment.</i>
76/2020	Planning Matters A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. Application: PA20/04452 Proposal: Install pitched roof and double width door to existing double garage. Remove stone cladding to front elevation and render. Extend driveway to front and side of garage.

Install Upvc windows and composite front door to replace existing. Remove lean-to on West Elevation and upgrade conservatory construction.
 Location: 13 Kingswood Estate Merrymeet PL14 3LR
 It was RESOLVED to support this planning application. Proposed Cllr Ball. Seconded Cllr Smith. All Agreed.

B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.

C Planning applications approved by Cornwall Council.
 PA20/02575 APPROVED
 Location: Crossways Menheniot Liskeard Cornwall PL14 3RF
 Proposal: Construction of steel framed shed to provide storage/workshop for existing engineering business

D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None refused.

77/2020

Financial Matters

A It was RESOLVED to approved the schedule and agree payment. Proposed Cllr Easterbrook. Seconded Cllr Clarke. All agreed. Cllr Easterbrook will authorise online payments.

Date	Payee	Description	Pay	£
22/06/2020	Linda Coles	Internal audit	OLB	200.00
22/06/2020	Broxap	Keys to waste bin	OLB	13.20
22/06/2020	Plandscape	Ground maintenance	OLB	300.00
26/06/2020	Salaries	May 2020	OLB	722.00
26/06/2020	HMRC	PAYE	OLB	126.00
				£ 1,361.20

B Direct Bank Payment & Receipts. For information.

Date	Payer	Description		£
31/05/2020	Cornwall Council	Interest		45.68
11/05/2020	Lloyds Bank	Interest		0.49
20/05/2020	TSO Host	refund		41.99
12/05/2020	Resident	Allotment rent		12.00
20/05/2020	Resident	Allotment rent		12.00
All bank receipts this period				£ 112.16

C Bank Reconciliation.

At the close of business on 31 May 2020, the parish council showed a balance of £84,982.43 in its accounts.

D Councillors received a report from the Internal Auditor, Mrs Linda Coles and noted the contents.

Section 1 The Annual Governance Statement

It was RESOLVED to accept the Annual Governance Statement as presented to the meeting. Proposed Cllr Smith. Seconded Cllr Easterbrook. All agreed.

Section 2 The Accounting Statement

It was RESOLVED to accept the Accounting Statement. Proposed Cllr Easterbrook. Seconded Cllr Clarke. All agreed.

ACTION Clerk to arrange sign-off and return to auditors

F Transfer of surplus funding to Cornwall Council Call Account

ACTION Clerk to obtain further information from Cornwall Council and circulate to councillors with a view to transferring further funds from Lloyds Bank account.

78/2020	<p>Chair's Agenda Items</p> <p>A Neighbourhood Development Plan. Councillors received the report from project manager Steve Foster. Chair asked the Steering Group to consider a traffic impact study for Bolitho Farm development. <i>ACTION Clerk to write to Liskeard Town Council to obtain update on their progress to the establishment of an agri-hub at Bolitho Farm.</i></p> <p>B Community Governance Review The parish council has now received acknowledgement of its commentary on the latest proposals published in March 2020. A meeting of the Electoral Review Panel has been scheduled for 15 July, but no indication yet made of what will be discussed or decided.</p> <p>C Traffic signs at Doddycross Discussions ongoing with Cornwall Council Highways about final location. Deferred to next meeting. <i>ACTION Clerk to add to July agenda.</i></p>
79/2020	<p>Clerk's Report</p> <p>A Vacancies for parish councillors Clerk reported that there are currently no requests from residents to hold a contested election to fill two vacant seats on the parish council. The closing date for notification to the Electoral Officer is Friday 19 June. It was RESOLVED to proceed with a co-option process if no requests for election were received. Proposed Cllr Tucker. Seconded Cllr Hooper. Majority agreed. All agreed. Majority agreed¹. Chair will consider calling an Emergency Public Meeting before the next scheduled public meeting to interview candidates if social distancing regulations permit. <i>ACTION Clerk to prepare co-option notices and invite candidates to submit written answers prior to any interview.</i></p>
80/2020	<p>Diary Dates</p> <p>A The next Public Virtual Meeting will be held on Thursday 16 July 2020, commencing at 7.30pm.</p> <p>Neighbourhood Plan meetings are suspended until further notice. All enquiries to sblfoster@gmail.com</p>
81/2020	Meeting closed – 20.40

¹ Amended 16/7/20 to reflect a single vote against the motion.