

Minutes**16 November 2023****Draft**

Time: 7.30pm

Location: Old School, Menheniot PL14 3QY

Present: Cllr Adrian Cole, Chair. Cllrs Eve Easterbrook (Vice Chair); Julian Berg; Peter Luck; Pat Cade; Sean Smith; Tony Ball.

Also present: Cornwall Councillor Phil Seeva; John Hesketh (Clerk to the Parish Council). There were 12 members of the public in attendance.

124/2023 Chairman's Welcome.

Cllr Cole welcomed councillors and residents to the meeting and thanked everyone who had attended the Service of Remembrance last Sunday 12 November. He also thanked Brian Cade and the Royal British Legion for their work in organising the event. He referred to the effects that Storm Ciaran had had across the parish, with road flooding and some debris on the roads causing localised problems, and thanked Cllr Ball and the Clerk for their time in visiting the affected areas and reporting damage to Cornwall Council.

125/2023 Apologies for Absence.

Received from Cllrs Curgenvin and Goldsmith. No apologies received from Cllr Tucker.

126/2023 Members' Declarations.

Cllr Ball declared an interest in Item 131C, and Cllr Easterbrook in Item 131G. The Chair granted dispensations to both to participate in the discussion but not to vote. No other declarations made or dispensations requested.

127/2023 Public Participation.

Cornwall Councillor Phil Seeva reported that: he thanked the RBL for their invitation to attend the Service of Remembrance; would facilitate a meeting between the parish council and CC Highways. He had recently spoken with the Cornwall Planning Officer responsible for Ten Creek Farm who, in response to the parish council decision not to support the applications, had started discussions with the housing developer. The Officer was expecting to receive his own feedback from both applicants before Christmas and should be making a decision in Spring 2024. There was no news to report on proposals to improve road safety on the A38.

128/2023 Minutes of Meeting.

It was **Resolved** to approve the minutes of the meeting held on 19 October 2023. Proposed Cllr Easterbrook. Seconded Cllr Cole. All agreed.

129/2023 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Ref: PA23/08620

Proposal: Erection of light industrial building, with associated works.

Location: Land North Of Little Trethew Industrial Units Horningtops Cornwall PL14 3PZ

Councillors reviewed the application documents and noted concerns about: the adverse impact that additional traffic would have on surrounding roads and junctions onto the A38; the runoff of water in an area that was mainly hardstanding; the lack of information regarding the disposal of foul sewage. It was **Resolved** not to support this application. Proposed Cllr Cole. Seconded Cllr Luck. Majority agreed.

Ref: PA23/07918

Proposal: Build a new floodlit tennis court with fencing. Replacement of existing halogen floodlights to LED floodlights on the existing MUGA.

Location: Football Ground East Road Menheniot Cornwall

Councillors received representations from the MSA management team and from residents who did not support the application. Arguments against included: the loss of habitat and green space if the court were to be built as indicated on the plan; light pollution from the existing courts; poor maintenance of fences adjacent to the MUGA. Supporting arguments included: anti-social behaviour on the proposed space that would be displaced if the new courts were built; native tree species and other landscaping would improve the appearance of the area; demand for play space had increased substantially since plans were last submitted in 2016. At the October 2023 meeting, a petition signed by 23 residents had been presented; Clerk reported that he had since received 13 emails from residents, 4 of which asked for their names to be removed from the petition and 9 were supportive of the project. Because the planning application had been received late, the Chair felt that there had been insufficient time to scrutinise the proposal, and it was **Resolved** to postpone a decision until at least 1 December 2023. Proposed Cllr Easterbrook. Seconded Cllr Berg. All agreed.

Action: Clerk to coordinate responses from the council's Planning & Development Working Group, and take further comments from residents and the MSA. A timetable for consultation will be published on the council's website.

B Any applications received by Cornwall Council by the time of the meeting. Information only: none received.

C Planning decisions made by Cornwall Council.

PA23/06460 REFUSED

Proposal To divide one property into two, add four rooflights and widen a pedestrian gateway to accept vehicles.

Location:- Methodist Church East Road Menheniot Liskeard Cornwall PL14 3RR

D Application to renew a street trading licence

Ref: Street Trading Renewal LI23_006301

Applicant: Terry's Tasties

Location: A38 Westbound Layby Clicker Tor Menheniot Liskeard

It was **Resolved** to support renewal of the licence. Proposed Cllr Smith. Seconded Cllr Berg. All agreed.

Action: Clerk to inform CC Licensing

E Planning Appeals for information only

MHCLG ref: APP/D0840/C/23/3330946

Cornwall Council ref: EN23/00448

Appeal Start Date: 12 October 2023

Breach of Planning Control: Appeal against Enforcement Notice - Without planning permission, the material change of use of agricultural land to a mixed use comprising of agricultural and residential through the stationing of residential caravans with associated operational development including the creation of a residential chalet, hard standing area, shower/toilet unit and raised wooden decking. Also, the agricultural building approved under PA19/05798 is being used for the storage of non-agricultural paraphernalia.

Location: North Treviddo Farm Horningtops Liskeard

Councillors received and noted the appeal notice.

130/2023 Councillors' Reports

A Cllr Keith Goldsmith

Cllr Cole reported on the meeting held on 15 November 2023, and summarised that: there was great enthusiasm at the meeting for entering the South West in Bloom Best Village competition in 2024; the group would meet shortly to visit the proposed sites for inclusion in the competition; this was a great opportunity for people across the parish to work together to improve their locality;

business community would be invited to participate; a WhatsApp group had been set up for participants; further meetings would expand on the scope and scale of work involved.

Action: Clerk to add this item to Highways meeting agenda.

B Transport & Highways Working Group

Report back on a proposal to lobby for a one-way system to be created at Merrymeet.

Cllr Luck explained that there had been some local consultation on the proposal, and opinion was divided about the impact that re-routing farm and other heavy traffic along Church Road could have if a one-way system was introduced. The temporary one-way system that the Liskeard Show used each year worked well, but it was marshalled, unlike the permanent scheme that was being proposed. Cllr Cole is meeting with CC Highways Manager next week and will discuss the issue with him.

Action: Clerk to add this item to Highways meeting agenda.

Speed Warning Signs at Merrymeet

CC Highways have offered to install a vehicle activated warning sign on the A390. Cllr Cole will discuss the choice of sign and location at a meeting with the Highways Manager next week.

Action: Clerk to add this item to Highways meeting agenda.

C Cllr Pat Cade

Reported that: the Friday service continued to be well supported, but that the Monday and Wednesday services were not so popular. This had been fed back to the bus operators as part of their discussions with CC to plan for services in 2024. Cllr Cole has asked for an agenda item on local bus services to be added to the Community Area Partnership meeting scheduled for 5 December so that parish councils can put their concerns directly to the CC Transport Manager.

131/2023 Finance

A It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Easterbrook. Seconded Cllr Cole. All agreed. Cllr Cole will authorise online payments.

Date	Payee	Description	Pay	£
20/11/2023	Cormac Solutions	Salt bins	OLB	2625.00
20/11/2023	Cornwall Council	Learning Hub licence	OLB	84.00
20/11/2023	DJ Ball	Grasscutting	OLB	892.80
27/11/2023	Salaries	Oct-23	OLB	795.00
All payments this period				£ 4,396.80

B Bank Reconciliation.

At the close of business on 31 October 2023, the parish council held £60,527.69 in its accounts.

C Grasscutting contract

Cllr Ball left the meeting at 21.20

Councillors discussed the proposal from the current contractor. It was **Resolved** to extend his contract for a further 12 months (ending on 31 March 2025) at the current rate, and extend the cutting to include the small grassed area at the Holy Well and junction of Mine Hill/Trelawny Road at an additional cost of £25 per cut. There will also be annual hedge cutting at Trelawny Gardens at a cost of £225. Proposed Cllr Berg. Seconded Cllr Cole. All agreed. Cllr Smith asked that the Chair discuss maintenance of roadside verges with CC.

Action: Clerk to inform contractor and arrange for work to be continued.

Cllr Ball returned to the meeting at 21.35

Action: Clerk to add this item to Highways meeting agenda.

D Merrymeet and Pengover Green Residents Association

Report back from the Finance & General Purposes Working Group on a request for donation to fund spring planting. Agreed to refund the cost of spring planting from the Menheniot Green budget.

E To approve the budget for 2024/2025.

Councillors discussed the proposed budget and agreed to include the additional cost of grasscutting and hedge cutting (£625) into the precept calculation, and transfer the costs of Menheniot Green from the General Reserve onto the precept. It was **Resolved** to accept the revised budget. Proposed Cllr Berg. Seconded Cllr Luck. All agreed
Action: Clerk to recalculate the budget and precept, and forward final details to councillors.

F To approve the precept for 2024/2025
Subject to recalculation of the budget, it was **Resolved** to set a precept for the financial year 2024/25. Proposed Cllr Berg. Seconded Cllr Cole. All agreed.
Action: *Clerk recalculate the precept, inform Cornwall Council and publish the Band D equivalent charge.*

G Request for donation to Menheniot Old School
It was Resolved to make a £30 contribution to the Old School's recent water bill. Proposed Cllr Berg. Seconded Cllr Smith. Cllr Easterbrook abstained. All others agreed.
Action: Clerk to inform MOS and make bank transfer.

132/2023 Chair's Agenda Items

A Renewal of lease with Menheniot Sports Association
The new lease has been signed by all parties and takes immediate effect. Discussions with the Menheniot-Looe Cricket Club regarding access along the boundary road are progressing.
Action: Clerk to invoice MSA for annual rental.

B Christmas donation
Councillor **Resolved** to make funding available for the donation of seasonal foodstuffs in the parish. Proposed Cllr Smith. Seconded Cllr Berg. All agreed.
Action: Clerk to forward order to Gary Walters for delivery in December.

C Menheniot Parish Hall Committee
Cllr Pat Cade volunteered to represent the parish council on the MPHC, and councillors **Resolved** to support her nomination. Proposed Cllr Cole. Seconded Cllr Luck. All agreed. The Chair thanked Cllr Cade for her continuing service to the parish hall.
Action: Clerk to reply to the MPHC.

133/2023 Clerk's Report.

A Vacancy for parish councillor
Clerk reported that the vacancy is still existent, and will continue to be advertised on parish noticeboards and our website.

B Annual Civic Calendar 2023
It was **Resolved** to accept the schedule and location of public meetings in 2024 with a permanent change of start time to 7pm. Proposed Cllr Berg. Seconded Cllr Luck. All agreed.
Action: Clerk to publish calenda.

C LCAS Quality Award
Clerk reported that the refresh of documents required to resubmit for the LCAS Foundation Award had been completed, and had highlighted the need for additional publicity for the council's work and a schedule of councillor training.
Action: Clerk to consult with the Chair and Working Groups to identify appropriate training.

134/2023 Diary Dates.

A The next Public Meeting will be on Thursday 18 January 2024, at 7pm in Menheniot Old School.

135/2023 End of meeting 22.00